

January 2, 2018

The Strasburg Township Board of Supervisors held their organizational meeting on Tuesday, January 2, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler.

On a motion by Weaver/Dearolf, the Board voted unanimously to nominate and elect Tom Willig as Chairman.

On a motion by Dearolf/Willig, the Board voted unanimously to nominate and elect Michael Weaver as Vice-Chairman.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the 2018 appointments and procedures as noted on the attachment.

On a motion by Willig/Weaver, the Board voted unanimously to approve 2018 wages as noted on the attachment with the exception of the Secretary.

On a motion by Dearolf/Weaver, the Board voted to approve the Secretary's wages as noted on the attachment. Willig abstained.

On a motion by Dearolf/Weaver, the Board voted unanimously to set the Treasurer's bond at \$1,500,000.00 for 2018.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the depositors and advertisers as noted on the attachment.

On a motion by Willig/Dearolf, the Board voted unanimously to adopt Resolution 2018-01 establishing fees for 2018.

At approximately 7:40, the regular meeting was called to order.

Guests: Fred Witmer, Barry Haun.

Public comment was invited. Witmer asked for a progress report on the Hartman Bridge LLC project on Route 896 and the agreement between the Township and Quarryville Borough for police coverage. Haun reiterated his position on barking dogs and kennels.

On a motion by Weaver/Dearolf, the Board unanimously voted to adopt the minutes of December 26, 2017 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$15,159.78; General Fund checks #21759-21776 in the amount of \$16,683.69 ; Liquid Fuels checks #1781 in the amount of \$500.50; Sewer Fund checks #238-242 in the amount of \$4,515.80; Escrow Fund checks #1069-1073 in the amount of \$1,800.00.

On a motion by Willig/Weaver, the Board unanimously voted to approve the Treasurer's report as submitted.

On a motion by Willig/Dearolf, the Board voted unanimously to adopt Resolution 2018-02 amending the Township Personnel Policy as amended.

On a motion by Willig/Weaver, the Board voted unanimously to adopt Resolution 2018-03 appointing Maher Duessel to audit the Township accounts for 2017.

On a motion by Willig/Dearolf, the Board voted unanimously to adopt Resolution 2018-04 opposing HB 1620 entitled "Wireless Infrastructure Deployment Bill".

The Zoning Officer reports thirteen permits issued with receipts in the amount of \$2,621.46

The Sewage Enforcement Officer reports one permit issued, three inspections performed with receipts in the amount of \$150.00

There being no further business before the Board, the Supervisors adjourned at 9:05 p.m.

Judith G. Willig
Township Secretary

**2018 Organization Meeting
Strasburg Township Board of Supervisors**

Appointments approved:	2018
Chairman	Thomas Willig
Vice Chairman	C. Michael Weaver
Treasurer	Connie Kauffman
Township Secretary	Judith Willig
Roadmaster	Douglas Rubincam
Township Administrator	Mark Deimler
ZHB Secretary	Judith Willig
Collector of Enabling Tax	County of Lancaster
Collector of Earned Income Tax	Lancaster County Tax Collection Bureau (LCTCB)
Municipal representative to LCTCB	Lisa Boyd (Alternate - DeeDee McGuire)
Auditing Firm	Maher Duessel
Solicitor - Board of Supervisors	Morgan, Hallgren, Crosswell & Kane
Engineer	Solanco Engineering Associates, LLC
Building Code Official	Mark Deimler
Building Code Inspectors: Residential	Commonwealth Code Inspection Services, Inc.
Commercial	Code Administrators
Chairman of Vacancy Board	Caroline Morton
Planning Commission Vacancies	Gloria Folker
Planning Commission Alternate	Judith Willig
ZHB Vacancy (by Resolution)	None
Zoning Officer	Mark Deimler
Sewage Enforcement Officer	Marvin Stoner (Alternate – Mark Deimler)
Emergency Mgmt. Coordinator	Steve Echternach
Pension Chief Administration Officer	Connie Kauffman
Municipal representative to SLCIMC	Mark Deimler

Wages approved:	Hourly:
Township Administrator	\$70.00
Township Secretary	\$20.32
Township Treasurer	\$18.96
Roadmaster	\$24.93
Road Workers- Full-time	\$16.00- \$19.48
Snow removal help	\$30 w/ exp. or CDL; \$25 no CDL
Road Workers-Part-time	\$13.50- \$15.55 w/ exp. or CDL; \$10.40 w/ no exp.
Zoning Hearing Board	\$20 per meeting for expenses pd. semi-annually
ZHB Secretary	\$20.32
Zoning Officer	\$80
Engineer	\$110

Treasurer's Bond Limit: \$1,500,000.00

Approved selections:	
Depositories	Fulton Bank
Advertiser	Lancaster Newspapers

2018 continued

Established procedures:

Regular meetings 1st Monday at 7:30 PM and the 3rd Monday at 1:00 PM , as needed, except on holidays when the meeting may be held the following day

Paid Holidays (full-time) (11) New Year's Day, Primary Election Day, Memorial Day, July 4, Labor Day, General Election Day, Thanksgiving Day, Friday after Thanksgiving, Monday after Thanksgiving, ½ day before Christmas, Christmas Day, ½ day before New Year's Day

Paid Time Off (full-time) 80 hours for 2 years or less of employment
120 hours for 2-5 years of employment
160 hours for over 5 years of employment
In the first calendar year of employment, PTO will be pro-rated based on the number of pays remaining in that year. All vacation thereafter will be allocated on a calendar year basis.

For employees hired prior to 8/7/2017:

Vacation (full-time) 3 days after 6 months
1 week after 1 year
2 weeks after 2 years
3 weeks after 5 years
Vacation will be pro-rated for the balance of an employee's anniversary year. All vacation thereafter will be allocated on a calendar year basis.

Sick Leave (full-time) 3 days/yr-1st yr. pro-rated from date of employ

Personal Leave (full-time) 2 days/yr-1st yr. pro-rated from date of employ

Strasburg Township Board of Supervisors
January 2, 2018
Agenda

7:30 Reorganization meeting:

1. Nomination for Chairman and motion to elect
2. Nomination for Vice-Chairman and motion to elect
3. Consider a motion to approve appointments and procedures (Agenda items 3-7, see attachment)
4. Consider a motion to approve wages with the exception of the Secretary
5. Consider a motion to approve Secretary's wages
6. Consider a motion to set the Treasurer's bond
7. Consider a motion to approve depositors and advertisers
8. Consider a motion to adopt Resolution 2018-01 establishing fees for 2018

Regular meeting:

Call to Order

1. Public comment for items not on the agenda
2. Consider a motion to approve minutes of December 26, 2017
3. Consider a motion to approve bill listings and payments:
 - Payroll, taxes and fees in the amount of \$15,159.78
 - General Fund checks #21759-21776 in the amount of \$16,683.69
 - Liquid Fuels Fund checks #1781 in the amount of \$500.50
 - Sewer Fund checks #238-242 in the amount of \$4,515.80
 - Escrow checks #1069-1073 in the amount of \$1,800.00
4. Consider a motion to approve the Treasurer's report
5. Consider a motion to adopt Resolution 2018-02 amending the Township Personnel Policy per dependent coverage
6. Consider a motion to adopt Resolution 2018-03 appointing Maher Duessel to audit the Township accounts for 2017
7. Consider a motion to adopt Resolution 2018-04 opposing HB 1620 entitled the "Wireless Infrastructure Deployment Bill"

Departmental reports

Zoning Hearing Board:

1. There are no hearings scheduled for January

Administrator's Report:

1. TBA

Zoning Officer's Report: Thirteen permits issued with receipts in the amount of \$2,621.46

Sewage Enforcement Officer's Report: one permit issued, three inspections performed with receipts in the amount of \$150.00

Adjourn

February 5, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, February 5, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig.

Prior to the regular meeting, an executive session was held to interview a prospective Planning Commission member. Present were Peggy Dearolf, Michael Weaver, Thomas Willig and Robert Sangrey.

Guests: Dwayne and Deena Rhoads, Abram and Patricia Rhoads, Jeb Musser, Barry Haun, Bob Sangrey, Amanda Schaedler, Tracy Brunke.

Public comment was invited. There was none.

On a motion by Weaver/Dearolf, the Board unanimously voted to adopt the minutes of January 2, 2108 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$12,081.46; General Fund checks #21777-21829 in the amount of \$51,631.84 ; Liquid Fuels checks #1782-1784 in the amount of \$18,398.90; Sewer Fund checks #243-252 in the amount of \$9,566.12.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve the Treasurer's report as submitted.

On a motion by Weaver/Dearolf, the Board voted unanimously to appoint Robert Sangrey to fill a vacancy left on the Planning Commission by the resignation of Gene High. Dearolf and Weaver commented Sangrey will be a valuable asset to the Planning Commission.

Jeb Musser, Lancaster Farmland Trust, appeared to provide the Board with information regarding the petition of Christian L. and Anna K. Esh, 230 Summit Hill Road, Eden Township to add their 58.48 acre farm to the Strasburg Township Agricultural Security Area (ASA). Eden Township does not have their own ASA as they have not reached the 250 petitioned acre threshold yet.

On a motion by Weaver/Dearolf, the Board voted unanimously to acknowledge receipt of the petition and notice from Eden Township to add acreage to the Township ASA.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve SWM 2017-02, Rhoads, 170 Sides Mill Road.

The proposed zoning ordinance amendment pertaining to kennels was reviewed. Haun had questions about Clean and Green and preserved farms which the Board referred to Musser. On a motion by Weaver/Dearolf, the Board voted unanimously to approve forwarding the proposed ordinance to the Township Solicitor for formatting and to the Lancaster County and Township Planning Commissions for review. An April 2, 2018 hearing will be advertised.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2018-05 per the sewage planning module for 907 May Post Office Road, Daniel Lapp

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Chair sign the 2017 uncollected tax form for the County Treasurer.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the 844 Bunker Hill Road holding tank agreement for Steven Groff.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Refton Community Fire Company 2018 calendar of events.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve raising the credit limit on the Township credit card to \$1,000.00.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Refton Community Fire Police assist with stream stocking on March 2 and April 4, 2018.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Refton Community Fire Police assist with the Strasburg Fire Company spring sale February 24, 2018.

On a motion by Weaver/Dearolf, the Board voted unanimously to decline acquiring the 2017 Government Accounting Standards Board (GASB) report from the pension trusts' plan actuary.

The Board reviewed ZHB 2018-01 for 910 Strasburg Pike floodplain and use variance requests. The Board voiced opposition to both requests.

Brunke presented a summary of 2017 L/S-YMCA activities.

The Zoning Officer reports seven permits issued with receipts in the amount of \$2,819.80.

The Sewage Enforcement Officer reports three permits issued, one inspection performed and one notice of violation sent with receipts in the amount of \$450.00.

There being no further business before the Board, the Supervisors adjourned at 8:50 p.m.

Judith G. Willig
Township Secretary

Strasburg Township Board of Supervisors
February 5, 2018
Agenda

Executive session to interview prospective Planning Commission member

7:30 p.m. Call to Order

1. Public comment for items not on the agenda
2. Consider a motion to approve minutes of January 2, 2018
3. Consider a motion to approve bill listings and payments:
 - Payroll, taxes and fees in the amount of \$12,081.46
 - General Fund checks #21777-21829 in the amount of \$51,631.84
 - Liquid Fuels Fund checks #1782-1784 in the amount of \$18,398.90
 - Sewer Fund checks #243-252 in the amount of \$9,566.12
4. Consider a motion to approve the Treasurer's report
5. Consider a motion to appoint a new Planning Commission member
6. Jeb Musser – Lancaster Farmland Trust per adding acreage to the Township's Agricultural Security Area (ASA)
7. Consider a motion to acknowledge receipt of the petition and notice from Eden Township to add acreage to the Township ASA
8. Consider a motion to approve SWM 2017-02 Rhoads, 170 Sides Mill Road
9. Consider a motion to approve forwarding the proposed ordinance amendment per kennels to the Township Solicitor for formatting and Lancaster County Planning Commission for review
10. Consider a motion to adopt Resolution 2018-05 per the sewage planning module for 907 May Post Office Road, Daniel Lapp
11. Consider a motion to approve the Chair sign the 2017 uncollected tax form for the County Treasurer
12. Consider a motion to approve the 844 Bunker Hill Road holding tank agreement for Steven Groff
13. Consider a motion to approve the Refton Community Fire Company 2018 calendar of events
14. Consider a motion to approve raising the credit limit on the Township credit card to \$1,000.00
15. Consider a motion to approve the Refton Community Fire Police assist with stream stocking on March 2 and April 4, 2018
16. Consider a motion to approve the Refton Community Fire Police assist with the Strasburg Fire Company spring sale February 24, 2018
17. Consider a motion to accept or decline acquiring the 2017 Government Accounting Standards Board (GASB) report from the pension trusts' plan actuary

Departmental reports

Zoning Hearing Board:

1. ZHB 2018-01: 910 Strasburg Pike, floodplain variances

Administrator's Report: none

Zoning Officer's Report: Seven permits issued with receipts in the amount of \$2,819.80

Sewage Enforcement Officer's Report: three permits issued, one inspection performed and one notice of violation sent with receipts in the amount of \$450.00

Adjourn

March 5, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, March 5, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; a court reporter.

Prior to the regular meeting, an executive session was held to discuss legal issue. Present were Peggy Dearolf, Michael Weaver, Thomas Willig and Mark Deimler.

Prior to the regular meeting, a new Fire Police member was sworn in by Willig.

Guests: Benuel and Elmer King, Kim Calderwood, Steve Gergely, Charlie and Brittany Allen, Greg Jacobs, Wes Hicks, Matt Hess.

On a motion by Dearolf/Weaver, the Board unanimously voted to adopt the minutes of February 5, 2018 as submitted.

Public comment was invited. Hicks and Hess requested the Board consider contributing to a Refton Community Fire Company (RCFC) building project. They have outgrown the indoor storage space and wish to erect a pole barn to house equipment. The estimated cost is \$60-65,000.00. The Board will review the budget and reply with a contribution figure. The King's appeared to ask the Board for direction on the use of 910 Strasburg Pike since the variances requested at the February 13, 2018 Zoning Hearing Board were denied. The Board asked for assurance from the Kings that nothing will ever be stored in the floodplain. Elmer King suggested erecting a fence delineating the floodplain portion of the property. The Kings were directed to satisfy the requirements of the settlement agreement dated December 11, 2017 prior to April 6, 2018 and petition the Township to rezone the property from Rural Residential to Industrial.

At approximately 8:15 p.m., a conditional use hearing was held for CU 2018-01, application of Charlie and Brittany Allen to erect a single-family non-farm dwelling on property zoned Agricultural on Weaver Road. See notes and decision for findings of fact and conditions.

At approximately 8:45, the regular meeting resumed.

Calderwood appeared to request the use of Township roads and the closure of Deiter Road for several hours on September 22, 2018 to hold a fundraising 5K for the Clinic for Special Children. The road closure is requested for the safety of the participants. On a motion by Weaver/Dearolf, the Board voted unanimously to approve the request. Hess volunteered the RCFC fire police to assist with the road closure and traffic control for the event.

Jacobs appeared on behalf of Lancaster Area Frisbee Sports (LAFS) to request the Board consider using Cedar Acres Services to mow and maintain the Shiprock Disc Golf Course for 2018. A quote had been provided which is less than the per mowing price awarded to Mark Harnish for 2018. The Board directed the Secretary to contact Harnish and inquire whether he would be interested in relinquishing the mowing contract. At approximately 9:30 p.m., Dearolf left the meeting.

On a motion by Willig/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$14,725.84; General Fund checks #21830-21867 in the amount of \$17,263.01 ; Liquid Fuels checks #1785 in the amount of \$4,186.01; Sewer Fund checks #253-259 in the amount of \$5,205.98.

On a motion by Willig/Weaver, the Board unanimously voted to approve the Treasurer's report as submitted.

On a motion by Willig/Weaver, the Board voted unanimously to approve the 1497 White Oak Road agreement.

On a motion by Weaver/Willig, the Board voted unanimously to approve the 2018 polling place agreement with the County Office of Elections.

On a motion by Weaver/Willig, the Board voted unanimously to adopt Resolution 2018-06 per document destruction.

On a motion by Weaver/Willig, the Board voted unanimously to approve the 2018 PSPCA contract for stray dogs.

On a motion by Willig/Weaver, the Board voted unanimously to approve advertising the 2018 road materials and services bids.

On a motion by Weaver/Willig, the Board voted unanimously to approve the Secretary to attend the 2018 PSATS conference as the Township's delegate.

The Board was neutral on the ZHB 2018-02 application of BJF Real Estate LLC to expand impervious surface at 232 Hartman Bridge Road for the March 13, 2018 Zoning Hearing Board meeting.

On a motion by Weaver/Willig, the Board voted unanimously to conditionally approve assisting the RCFC with a grant application for \$2,500 from Monsanto.

The Zoning Officer reports five permits issued with receipts in the amount of \$2,456.60.

The Sewage Enforcement Officer reports two permits issued with receipts in the amount of \$300.00.

There being no further business before the Board, the Supervisors adjourned at 10:20 p.m.

Judith G. Willig
Township Secretary

April 2, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, April 2, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf and Thomas Willig; Administrator Mark Deimler.

Guests: John Rintz, Fred Witmer, Karen Husowech, Dan Burke, Bob and Catherine Breuninger, Dana and Jeff Shoemaker, Ron Rinier, Tracy Rash, Daniel Glick, Allen Labelle, Benuel and Elmer King, Amanda Schaedler.

Public comment was invited. There was none.

On a motion by Dearolf/Willig, the Board unanimously voted to adopt the minutes of March 5, 2018 as submitted.

On a motion by Dearolf/Willig, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$12,378.65; General Fund checks #27868-21914 in the amount of \$27,359.55 ; Liquid Fuels checks #1786 in the amount of \$737.36; Sewer Fund checks #261-266 in the amount of \$2,266.01; Escrow Fund checks #1074-1075 in the amount of \$730.00.

On a motion by Dearolf/Willig, the Board unanimously voted to approve the Treasurer's report as submitted.

Rash of MaherDuessel presented the 2017 audit report.

At approximately 8:00 p.m., a hearing was held for proposed Ordinance #108 per kennels:

- The ordinance was properly advertised
- The ordinance was prepared by the Strasburg Township Planning Commission (STPC) and reviewed by the Lancaster County Planning Commission (LCPC)
- Witmer, Husowech and Burke commented on enforcement
- Mrs. Breuninger had a question about dog waste disposal
- Rintz commented a kennel is a business
- No one present openly opposed the proposed ordinance

On a motion by Dearolf/Willig, the Board voted unanimously to close the hearing and adopt the ordinance as submitted.

Mr. Shoemaker appeared to appeal for relief from paying the sewer charges owed in arrears, a reduction in his monthly user fee, relief from the liens placed on his property and questioned the final cost he paid to hookup to the Refton WWTP. The Board took no action.

Glick and Labelle appeared to ask for help with the “no name” section of Reservoir Road. It is a stone road and snow plowing deposits a lot of stone on the banks and in their yards. Glick reported damage to a section of his driveway by a new seasonal worker. Raising the plow height to not scrape the road clean was suggested. Glick offered to spread the stone on the road if it is dropped off at the turnaround. The road crew will coordinate with Glick and assess the damage to his property once things dry out.

On a motion by Dearolf/Willig, the Board voted unanimously to approve the Armstrong agreement for 20 Refton Road preservation.

On a motion by Willig/Dearolf, the Board voted unanimously to accept the rezoning application of Benuel S. King for 910 Strasburg Pike and approve forwarding the application to LCPC and STPC for review. The Board directed Deimler to request a 90 day continuance for the hearing scheduled tomorrow morning before Judge Benner per removal of material in the floodplain.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the purchase of a 2017 Ford F550 chassis from US Municipal and have EM Kutz assemble the body.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the “Farm to Fork Fondo” bike race scheduled for June 30th on condition they do not attach directional or other signs to any “Stop” signs along the route.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the “Bike Millersville” race scheduled for September 15th and approved use of the Township building bathrooms for participants.

On a motion by Willig/Dearolf, the Board voted unanimously to sign the PADOT approved Letter of Credit #D00700 reduction of \$66,400.00. The remaining balance will be \$16,600.00.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the Refton Community Fire Company request for fire police assistance from Quarryville Fire Company on June 23rd.

On a motion by Willig/Dearolf, the Board voted unanimously to approve use of the Township building for a “schoolhouse” tour on April 24th.

The Board had no opposition to the Zoning Hearing Board applications for April 10th.

The Board had no opposition to pursuing the feasibility of an inter-municipal yard waste facility with Strasburg Borough.

Deimler reported one grinder pump failure in the Refton area which was swiftly dealt with.

At approximately 9:30 p.m., sealed bids were opened in the following order:

Stone per ton delivered:

	2-A	3-A	8-A	Rap
Compass	\$5.75	\$6.00	\$11.00	No Bid
New Enterprise(Rap)	\$8.50	\$8.00	\$11.00	\$15.50

Sealcoat per square yard applied:

Martin Paving	\$1.09
Midland	\$1.487
Asphalt Industries	\$1.16

SuperPave per ton picked up:

	9.5mm
Pensy	\$62.32
Allan Myers	\$48.00

On a motion by Willig/Dearolf, the Board voted unanimously to award the bids of those in bold and table the SuperPave picked up bid until the May 7th meeting to research distance to plant for pickup.

The Zoning Officer reports eleven permits issued with receipts in the amount of \$1,176.90

The Sewage Enforcement Officer reports no activity.

There being no further business before the Board, the Supervisors adjourned at 10:00 p.m.

Judith G. Willig
Township Secretary

May 7, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, May 7, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Alan and Fran Gruver, Ron Rinier, Patrick Morrison, Tom Whitehill, Jason Shaner, Merv Breckbill, John Stoltzfus, Amanda Schaedler, Robert Bledsoe, Daniel Fisher.

Public comment was invited. Bledsoe and Fisher asked the Board's opinion on their intention to renovate 53 Refton Road into a coffee shop/café and vacation rental. The Board voiced concerns about disturbances in residential areas, but, as this property is zoned Village Commercial they stated they have no opposition to the application. The Board requested the historic character of the building be retained in the renovation. Fisher agreed.

On a motion by Dearolf/Willig, the Board unanimously voted to adopt the minutes of April 2, 2018 as submitted. Weaver abstained.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll, 401(a), taxes and fees in the amount of \$19,155.18; General Fund checks #21915-21960 in the amount of \$44,516.60; Liquid Fuels Fund checks #1787-1789 in the amount of \$4,626.85; Sewer Fund checks #267-272 in the amount of \$3,564.23; Escrow checks #1076 in the amount of \$300.00

On a motion by Dearolf/Weaver, the Board unanimously voted to approve the Treasurer's report as submitted.

At approximately 7:45 p.m., a hearing was held for CU 2018-02, 232 Hartman Bridge Road. See decision for findings of fact and conditions.

At approximately 8:20 p.m., the regular meeting resumed.

Whitehill presented information on the Refton WWTP operation since coming online in November 2016:

- The system is working well and came in under budget this year.
- There have been no WWTP equipment failures. Whitehill recommended having a \$20,000 equipment replacement fund available.
- Refton Community Fire Company events significantly increase the flow to the WWTP. Installation of low-flow toilets is recommended.
- A significant layer of grease was seen at the last system pumping. Whitehill will send brochure information to include in mailings to users.

- Capacity can be increased slightly to accommodate infill.

Deimler added there have been fewer delinquencies than projected, but more data is required before reassessing user fees.

Stoltzfus presented the 2017 Strasburg Fire Company report.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Railroad Museum of PA's "Rails and Ales" event scheduled for April 6, 2019.

On a motion by Dearolf/Weaver, the Board voted unanimously to award the 2018 asphalt picked up bid to Allan Myers.

On a motion by Dearolf/Weaver, the Board voted unanimously to waive sign application fees for the Strasburg Historical Society 2018 garden tour event.

On a motion by Dearolf/Willig, the Board voted unanimously to ratify and affirm the purchase of a 2019 Ford F550 chassis from New Holland Auto Group. Last month's decision was based on faulty information.

The Board discussed the request of the Refton Community Fire Company for Township assistance in erecting a pole building. The Board will wait for more information on the actual cost of the building before deciding on a contribution.

On a motion by Dearolf/Willig, the Board voted unanimously to approve advertising for sealed bids to paint the Township Park outbuildings.

On a motion by Dearolf/Weaver, the Board voted unanimously to appoint the Secretary as representative for the 2015-2017 Liquid Fuels audit.

The Board had no opposition to any of the May Zoning Hearing Board applications, but asked the 53 Refton Road approval contain language the character of the building is to be retained.

Creek View Lane Act 537 compliance:

- Existing sewage lines must be found, inspected and pressure tested
- Once the manholes have been found, a proposal from Kline's will be requested

On a motion by Dearolf/Weaver, the Board voted unanimously to approve \$5,500 to acquire a used crack sealing machine from West Lampeter.

Deimler reported a conversation he had with representatives from Hershey Farm about the Township purchasing their WWTP. The Board expressed no interest in that at this time.

The Zoning Officer reports twenty-one permits issued with receipts in the amount of \$3,955.12

The Sewage Enforcement Officer reports one probe test, two inspections and one permit issued with receipts in the amount of \$450.00

There being no further business before the Board, the Supervisors adjourned at 10:00 p.m.

Judith G. Willig
Township Secretary

Strasburg Township Board of Supervisors
May 7, 2018
Agenda

7:30 p.m. Call to Order

1. Public comment for items not on the agenda
2. Consider a motion to approve minutes of April 2, 2018
3. Consider a motion to approve bill listings and payments:
 - Payroll, 401(a), taxes and fees in the amount of \$19,155.18
 - General Fund checks #21915-21960 in the amount of 44,516.60
 - Liquid Fuels Fund checks #1787-1789 in the amount of \$4,626.85
 - Sewer Fund checks ~~#261-266~~ in the amount of ~~\$2,266.01~~
 - Escrow checks #1076 in the amount of \$300.00
4. Consider a motion to approve the Treasurer's report
5. Hold a conditional use hearing for application CU 2018-02, BJF LLC, 232 Hartman Bridge Road, expansion of an existing commercial use
6. Consider a motion to grant a waiver of land development to BJF LLC for 232 Hartman Bridge Road
7. Tom Whitehill with Refton WWTP operation and maintenance report
8. John Stoltzfus - Strasburg Fire Company 2017 report
9. Consider a motion to approve the Railroad Museum of PA April 6, 2019 "Rails and Ales" event
10. Consider a motion to award the 2018 SuperPave picked up bid
11. Consider a motion to waive sign permit fees for Strasburg Historical Society's garden tour
12. Consider a motion to ratify and affirm purchase of a 2019 Ford F550
13. Discuss and consider a motion to approve funds for the Refton Community Fire Company pole building
14. Consider a motion to approve advertising for sealed bids to paint the Township Park buildings
15. Consider a motion to appoint the Secretary as the Township representative for the 2015-2017 Liquid Fuels audit on May 14, 2018

#267-272 in amount of \$3,504.23
JW

Departmental reports

Zoning Hearing Board:

1. ZHB 2018-08: 1171 Penn Grant Road, special exception for 2-family conversion
2. ZHB 2018-09: 946 May Post Office Road, variance for front-yard setbacks
3. ZHB 2018-10: 202-204 Hartman Bridge Road, extension of time
4. ZHB 2018-11: 53 Refton Road, permitted uses

Administrator's Report:

1. Creek View Lane per Act 537 Plan
2. Discuss purchase of West Lampeter Township crack sealer

Zoning Officer's Report: ~~Eleven~~ ²¹ permits issued with receipts in the amount of ~~\$1,176.00~~ \$3,955.12 JW

Sewage Enforcement Officer's Report: One probe test, two inspections and one permit issued with receipts in the amount of \$450.00

Adjourn

June 4, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, June 4, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Charlie and Brittany Allen, Steve Gergely, Bill Koch, Len Ferber, Sam Lester, Bill Geibel, Crist Fisher, John Fisher.

Public comment was invited. Lester appeared to ask the Board's opinion on his proposed use at 1350 Village Road. He wants to restore the building to live there, run a small B&B and farm. His request to erect a pole building was the issue. The entire property is in the flood plain and the Board is very committed to not allowing structures in the flood plain. Lester put forth the idea of purchasing the property for sale across the street and erecting the building there. A setback variance would be needed. The Board was more open to that approach and advised Lester to speak with neighboring property owners.

On a motion by Dearolf/Weaver, the Board unanimously voted to adopt the minutes of May 7, 2018 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$13,290.48; General Fund checks #21961-22014 in the amount of \$212,837.31 ; Liquid Fuels checks #1790-1791 in the amount of \$2,648.49; Sewer Fund checks #273-280 in the amount of \$9,478.43; Escrow check #1077 in the amount of \$6,770.60.

On a motion by Weaver/Dearolf, the Board unanimously voted to approve the Treasurer's report as submitted.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the amended Treasurer's reports for March and April 2018.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve Strasburg Fire Company "boot drives" at the intersection of Routes 896 and 741 in the Township on June 16, June 23, September 15, September 22 and November 17, 2018.

Gergely presented SWM 2018-02 for 463 Weaver Road, Charlie and Brittany Allen:

- The Board is familiar with the project through the conditional use process
- Zoning Hearing Board approval for a setback variance has been granted

- Planning Commission recommends approval of the plan
- The improvement guarantee is in place
- Two modifications/waivers are requested: A reduction in conveyance pipe diameter from 15" to 8" and reduction of swale side slopes from 4:1 to 3:1

On a motion by Willig/Weaver, the Board voted unanimously to approve the stormwater management plan and grant the modifications/waivers.

At approximately 8:30 p.m., a hearing for proposed Ordinance #109 rezoning 910 Strasburg Pike from Rural Residential to Industrial was opened:

- The hearing was properly advertised
- The Applicant was notified of the hearing date and time
- Both Lancaster County and Strasburg Township Planning Commissions reviewed the application and both had comments and concerns
- Neither the Applicant nor a representative appeared
- Deimler provided the Board with a photo dated November 17, 2017 and another taken June 4, 2018
- No good faith effort was made to comply with the Board's direction to remove materials from the flood plain and erect a fence delineating the flood plain line prior to tonight's hearing
- A hearing is scheduled for July 9th at the District Magistrate per existing violations
- Deimler stated the Board is under no pressure to render a decision
- Weaver requested the Board consider continuing the hearing to July 2, 2018 and demand the Applicant's presence

On a motion by Dearolf/Willig, the Board voted unanimously to continue the hearing to July 2nd and directed the Secretary to contact the Applicant, advise him of the continuance and strongly recommend he appear.

Crist Fisher appeared to request the Board approve his proposed use of Township roads for a buggy ride business:

- He currently manages Aaron and Jessica's Buggy Rides in Leacock Township
- He wishes to operate out of the Amish Village on Hartman Bridge Road in East Lampeter Township
- He wishes to use South Ronks and Herr Roads in the Township
- He proposes using a 8 person carriage pulled by a draft horse
- He proposes 6-7 rides per day on weekends
- He is willing to coordinate his schedule to avoid direct conflict with Sight & Sound performances

- The shoulders on Route 896 have been widened recently and will safely accommodate the size carriage he proposes
- East Lampeter Township is waiting to see if Strasburg Township approves the request
- Fisher will have to receive PADOT permission to use Route 896

On a motion by Dearolf/Willig, the Board voted unanimously to approve Fisher's request since he will not be crossing traffic on Route 896 and the shoulders have been widened. Safety is the main concern and Fisher answered the Board's concerns.

Maintenance of the Shiprock Disc Golf Course was discussed:

- Township employee Garry Rubincam cannot accomplish what Lancaster Area Frisbee Sports (LAFS) expects
- The Township paid a LAFS member \$9.00/hour for 10 hours/week to do trim mowing in 2017
- Mark Harnish's mowing of the large areas is going well this year
- Geibel stated proceeds from tournaments go toward course improvements and equipment maintenance
- Geibel recommended breaking the 2019 course maintenance bid into two parts – Main course mowing and detail trim mowing since they require different equipment and time

On a motion by Willig/Dearolf, the Board voted unanimously to budget \$2,500 for LAFS to hire an independent contractor to do the trim mowing in 2018. The 2019 mowing bid will be adjusted to reflect the two distinct portions of the maintenance required.

At approximately 9:30 p.m., sealed bids for Park building painting were opened in the following order:

Inspec Coating	\$97,000.00
Jack Hamby	\$26,300.00
Fisher Painting	\$32,074.00

The Board tabled awarding the project to compare the two lowest bids for consistency.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve release of Letter of Credit #5, JEASLAPP Real Estate, LLC, 1960 Beaver Valley Pike, in the amount of \$11,774.25.

On a motion by Dearolf/Willig, the Board voted unanimously to approve a reduction of escrow for Daniel Lapp, 509 May Post Office Road, in the amount of \$6,770.60. The remaining escrow balance will be \$2,500.00.

On a motion by Willig/Dearolf, the Board voted unanimously to ratify and affirm use of the Township Building Thursday, May 29, 2018 by Senator Scott Martin for a regional meeting.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve waiver of stormwater management for high-tunnel greenhouses which comply with Act 15 effective June 18, 2018.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the Refton Community Fire Company's use of the Township Park for sale parking on June 23, 2018.

The Board had no position on ZHB 2018-012, 426 Twin Elm Road to exceed maximum lot coverage. The Board opposed ZHB 2018-13, 404 Hartman Bridge Road to allow driving horse boarding based on the extremely small lot size of .38 acres.

Creekview Lane manholes for the existing sewer lines have been found. In the fall, the Township will saw-cut the roadway to expose them so the lines may be pressure tested. A letter will be sent to the affected properties notifying them of the activity and its purpose.

The Zoning Officer reports twenty-two permits issued with receipts in the amount of \$3,049.40

The Sewage Enforcement Officer reports one probe test and inspection performed and two permits issued with receipts in the amount of \$500.00

There being no further business before the Board, the Supervisors adjourned at 10:00 p.m.

Judith G. Willig
Township Secretary

July 2, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, July 2, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Scott and Tonya Warner, Benuel and Elmer King, Jason Shaner, Merv Breckbill, Ron Rinier.

Public comment was invited. There was none.

On a motion by Weaver/Willig, the Board unanimously voted to adopt the minutes of June 4, 2018 as submitted.

On a motion by Weaver/Willig, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$17,474.36; General Fund checks #22015-22060 in the amount of \$45,269.14 ; Liquid Fuels checks #1792-1794 in the amount of \$2,471.38; Sewer Fund checks #281-285 in the amount of \$1,582.63.

On a motion by Weaver/Willig, the Board unanimously voted to approve the Treasurer's report as submitted.

The Warner's, 215 South Jackson Street, appeared to request permission from the Township to petition the Strasburg Borough Authority for connection to the Borough sewer system. Their property is a peninsula into the Borough zoned Residential 1 in the Urban Growth Area and the sewer line runs right through the front of their property. They are not experiencing any problems, but want to be proactive. Weaver stated normally he is opposed to connecting Township properties to sewer, but the property being surrounded on three sides by the Borough, proximity to the connection and no expansion into agricultural land swayed him. On a motion by Willig/Weaver, the Board voted unanimously to approve the request.

Shaner and Breckbill presented SWM 2018-02, 232 Hartman Bridge Road, for approval:

- The Board is familiar with the project through the conditional use process
- Three waivers are requested:
 - Reduction of pipe size from 15" to 12"
 - Loading ratios of 7:1 rather than 5:1
 - Land development
- All improvements are out of the floodplain
- The Township Planning Commission has reviewed the plan and recommended approval on condition comments of Solanco Engineering's letter of June 7, 2018 are addressed. They have been.

On a motion by Willig/Weaver, the Board voted unanimously to approve the stormwater management plan and waivers on condition: a geologist submits a letter indicating the loading ratios are acceptable; an easement is acquired from the downstream property; an operation and maintenance agreement is executed and recorded; a cost opinion and performance guarantee are provided.

Continued hearing for proposed Ordinance #109 rezoning 910 Strasburg Pike from Rural Residential to Industrial. The King's were present for the hearing and provided the following:

- All items have been removed from the floodplain
- The rezoning petition is to give the business room to grow
- Since the property adjoins an Industrial zoned property, it is not spot zoning
- The property isn't worth anything if the rezoning isn't approved

The Board and Deimler had the following:

- What assurances does the Township have the King's will continue compliance with the requirements of the floodplain zone?
- No real good faith effort was made for many months
- The property was zoned Rural Residential and had a house on it
- The King's demolished the house without permission
- The King's now say the property is worthless
- Caused own hardship
- Rezoning to Industrial will greatly increase the value of the property
- The King's have shown a lack of respect for the Township, the Board of Supervisors and zoning regulations

Benuel King apologized for any lack of respect, promised to erect a fence delineating the floodplain line and stay on the right side of it.

On a motion by Willig/Weaver, the Board voted unanimously: to continue the hearing until August 6, 2018; directed Deimler to meet with the King's to stake out the line and determine construction materials; withdraw the charges against the King's for zoning violations; and cancel the hearing scheduled for July 9, 2018 at the District Justice.

Rinier appeared to comment the Armstrong wedding venue is going well and not disruptive. He asked the Board to direct the Borough police department to monitor Refton Road for speeding and illegal parking. The Board directed the Secretary to contact Chief Echternach.

On a motion by Weaver/Willig, the Board voted unanimously to approve PC 2018-01 lot add-on plan for 302-306 Hilltop Road.

On a motion by Willig/Weaver, the Board voted unanimously to accept Hartman Bridge LLC's grant of extension of time to approve PC 2015-02 until December 31, 2018.

On a motion by Weaver/Willig, the Board voted unanimously to ratify and affirm awarding the Park painting project to low bidder Jack Hamby III.

On a motion by Weaver/Willig, the Board voted unanimously to ratify and affirm approving the Refton Community Fire Company to close Church Street and make Main Street one-way on Saturday June 23rd for their annual sale.

On a motion by Weaver/Willig, the Board voted unanimously to approve forwarding proposed Ordinance #110 per transportation horse boarding and transient housing to Lancaster County Planning Commissions for review and comment.

On a motion by Weaver/Willig, the Board voted unanimously to approve release of escrow in the amount of \$11,885.25 to Jordan Metzler/Metzler Home Builders for 2016 Edisonville Road – Lot #3.

On a motion by Willig/Weaver, the Board voted unanimously to approve a waiver of well isolation for 518 Breneman Road.

Deimler reported a small sinkhole at the Refton WWTP. It is probably due to the very high water table. It is being closely monitored.

The Secretary reported a number of neighboring children riding bikes and playing on the stone, dirt and millings piles. There has also been a problem with skateboards grinding on the walls and curbs. She requested permission to post signs and was granted.

The Zoning Officer reports nine permits issued with receipts in the amount of \$1,733.46

The Sewage Enforcement Officer reports four probe tests and six inspections performed and one permit issued with receipts in the amount of \$1,150.00

There being no further business before the Board, the Supervisors adjourned at 9:15 p.m.

Judith G. Willig
Township Secretary

**Strasburg Township Board of Supervisors
July 2, 2018
Agenda**

7:30 p.m. Call to Order

1. Public comment for items not on the agenda
2. Consider a motion to approve minutes of June 4, 2018
3. Consider a motion to approve bill listings and payments:
 - Payroll, 401(a), taxes and fees in the amount of \$17,474.36
 - General Fund checks #22015-22060 in the amount of \$45,269.14
 - Liquid Fuels Fund checks #1792-1794 in the amount of \$2,471.38
 - Sewer Fund checks #281-285 in the amount of \$1,582.63
4. Consider a motion to approve the Treasurer's report
5. Continued hearing for proposed Ordinance #109 per the rezoning of 910 Strasburg Pike from Rural Residential to Industrial
6. Consider a motion to approve PC 2018-01 for 302-306 Hilltop Road
7. Consider a motion to approve SWM 2018-02 for 232 Hartman Bridge Road
8. Consider a motion to accept Hartman Bridge LLC's grant of extension of time to approve PC 2015-02 until December 31, 2018
9. Consider a motion to ratify and affirm awarding the Park painting project to low bidder Jack Hamby III
10. Consider a motion to ratify and affirm approving the Refton Community Fire Company to close Church Street and make Main Street one-way on Saturday June 23rd for their annual sale
11. Consider a motion to approve forwarding proposed Ordinance #110 per transportation horse boarding and transient housing to Lancaster County and Strasburg Township Planning Commissions for review and comment
12. Consider a motion to approve the request of Scott and Tonya Warner, 215 South Jackson Street, to connect to the Strasburg Borough Authority sewer system
13. Consider a motion to approve release of escrow in the amount of \$11,885.25 to Jordan Metzler/Metzler Home Builders for 2016 Edisonville Road – Lot #3
14. Consider a motion to approve a waiver of well isolation for 518 Breneman Road

Departmental reports

Zoning Hearing Board:

1. ZHB 2018-4: 311 North Star Road, variances to expand existing non-conforming retail use and maximum lot coverage

Administrator's Report:

1. Refton Sewer update

Zoning Officer's Report: Nine permits issued with receipts in the amount of \$1,733.46

Sewage Enforcement Officer's Report: Four probe tests and six inspections performed and one permit issued with receipts in the amount of \$1,150.00

Adjourn

August 6, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, August 6, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Steve Smoker, Ben and Elmer King, Wes Hicks, Leon Bowman, Charlotte Rohrer.

Public comment was invited. Bowman had questions about development plans for the Mersky tract on Prospect Road. Deimler received preliminary plans showing 77 single-family dwellings. The Township office received a sewer and water capacity request for the tract which will be on next month's agenda. It is zoned Residential (R1) for intense development. The process will take approximately one year before building.

On a motion by Weaver/Dearolf, the Board unanimously voted to adopt the minutes of July 2, 2018 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$15,561.86; General Fund checks #22061-22106 in the amount of \$56,631.09 ; Liquid Fuels checks #1795-1796 in the amount of \$14,926.75; Sewer Fund checks #286-290 in the amount of \$2,414.79; Escrow Fund checks #1707-1088 in the amount of \$14,985.25.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve the Treasurer's report as submitted.

Hicks appeared to request a Township contribution toward the construction of a new pole building and guidance on the access alley. The access alley is often blocked with parked cars that restrict emergency vehicle egress to Main Street. The alley is private and owned to the centerline by the adjoining property owners one of whom parks his vehicles in the alley. After discussion, the Township will approach Glen Lengacher and consult the Township Solicitor about acquiring ownership of the alley to ensure adequate access for emergency response vehicles. On a motion by Willig/Dearolf, the Board voted unanimously to approve a \$50,000.00 contribution to the Refton Community Fire Company and ratify and affirm waiving the Township permit fees.

Smoker appeared to present a development proposal for a 27.3 acre tract of land located on Route 896 and Bishop Road Tax ID# 5806104900000. He has been approached over the years by small business/manufacturers about the feasibility of a mixed-use industrial/business park. The property is owned by Eugene and Charlotte Rohrer, zoned Agricultural and currently under cultivation. Properties currently zoned Village Commercial or Highway Commercial do not provide for mixed light

industrial/manufacturing, warehouse, office, etc. This property is located along a State highway near Restricted Commercial and Residential zoned properties with access to public water and sewer. There is no plan to have large buildings of 100,000 square feet. The Board did not immediately dismiss the idea. Weaver requested Smoker provide the Board with information on how the proposal works with the County's "Places 2040" plan. Further discussion is needed.

At approximately 9:00 p.m., the hearing for proposed Ordinance #109 rezoning 910 Strasburg Pike from Rural Residential to Industrial was reopened. King has erected a fence delineating the floodplain area and understands there can be no storage or use of the floodplain for other than agriculture. Deimler noted screening will be required as part of the storm water management plan. At approximately 9:20 p.m., on a motion by Willig/Weaver, the Board voted unanimously to close the hearing. On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Ordinance #109 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve Jonathan and Daniel Lapp's request to not install a pull-off shown on the plan for 509 May Post Office Road.

On a motion by Weaver/Dearolf, the Board voted unanimously to ratify and affirm the letter of support to the Lancaster County Conservation District.

On a motion by Dearolf/Weaver, the Board voted unanimously to ratify and affirm the appointment of Connie Kauffman as Assistant Open Records Officer (ORO) when the ORO is absent for more than a week.

Zoning Hearing Board applications were reviewed and the Board was neutral except the subdivision right waiver request of David J. Fisher. They oppose the request.

The Zoning Officer reports seventeen permits issued with receipts in the amount of \$7,073.42

The Sewage Enforcement Officer reports one probe test and three inspections performed and five permits issued with receipts in the amount of \$800.00. A violation complaint at 306 Hilltop Road was checked.

There being no further business before the Board, the Supervisors adjourned at 9:50 p.m.

Judith G. Willig
Township Secretary

**Strasburg Township Board of Supervisors
August 6, 2018
Agenda**

7:30 p.m. Call to Order

1. Public comment for items not on the agenda
2. Consider a motion to approve minutes of July 2, 2018
3. Consider a motion to approve bill listings and payments:
 - Payroll, 401(a), taxes and fees in the amount of \$15,561.86
 - General Fund checks #22061-22106 in the amount of \$56,631.09
 - Liquid Fuels Fund checks #1795-1796 in the amount of \$14,926.75
 - Sewer Fund checks #286-290 in the amount of \$2,414.79
 - Escrow Fund checks #1078-1088 in the amount of \$14,985.25
4. Consider a motion to approve the Treasurer's report
5. Continued hearing for proposed Ordinance #109 per the rezoning of 910 Strasburg Pike from Rural Residential to Industrial
6. Discuss and consider a motion to approve a donation toward the Refton Community Fire Company's (RCFC) pole building costs
7. Stephen Smoker to propose an innovative use for a property in the Township
8. Consider a motion to approve Jonathan and Daniel Lapp's request to not use a pull-off shown on the plan for 509 May Post Office Road, Down on the Farm Creamery
9. Consider a motion to ratify and affirm providing a letter of support to the Lancaster County Conservation District's grant application
10. Consider a motion to ratify and affirm waiving fees for the RCFC's building permit
11. Consider a motion to ratify and affirm appointing Connie Kauffman to act as Assistant Open Records Officer (ORO) when the ORO is absent for more than a week

Departmental reports

Zoning Hearing Board:

1. ZHB 2018-15: 245 Hartman Bridge Road - variance to exceed maximum sign square footage
2. ZHB 2018-16: 214 Hartman Bridge Road - variance to exceed maximum sign square footage
3. ZHB 2018-17: 65 Prospect Road - variance to exceed maximum height, special exception to board a horse in the RR zone

Administrator's Report:

1. TBD

Zoning Officer's Report: Seventeen permits issued with receipts in the amount of \$7,073.42

Sewage Enforcement Officer's Report: One probe test and three inspections performed and five permits issued with receipts in the amount of \$800.00. A violation complaint at 306 Hilltop Road was checked.

Adjourn

September 4, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, September 4, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Tim Trostle, Shirley Chen, Nuo Chen.

Public comment was invited. There was none.

On a motion by Weaver/Dearolf, the Board unanimously voted to adopt the minutes of August 6, 2018 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$13,215.82; General Fund checks #22107-22157 in the amount of \$95,438.14 ; Liquid Fuels checks #1797-1798 in the amount of \$154,505.35; Sewer Fund checks #291-300 in the amount of \$2,048.80.

On a motion by Weaver/Dearolf, the Board unanimously voted to approve the Treasurer's report as submitted.

Trostle of Strausser Engineering appeared to request the Board consider granting a waiver of land development, adopting sewage planning module Resolution 2018-07 and approving the holding tank agreement for 103 Little Beaver Road, John Z. Esh. He provided the following:

- The parcel is approximately 89 acres
- A second dwelling and barn are proposed
- It utilizes the last subdivision right for the parcel
- Access to the new dwelling will be from an existing driveway
- A stormwater management plan will be submitted to Solanco Engineering in the near future
- The Township Planning Commission recommended approval at their August 13th meeting

Deimler mentioned there are drainage issues along that stretch of Little Beaver Road and the Roadmaster will be consulted to ensure they will not be added to by the construction.

On a motion by Willig/Weaver, the Board voted unanimously to grant a waiver of land development, adopt Resolution 2018-07 and approve the holding tank agreement.

Shirley and Nuo Chen were welcomed by the Board. They are students at Lancaster Catholic High School and Strasburg Township residents. They were present to observe their local government at work as a requirement of a class. The Board explained their function, clarified actions and answered questions as the meeting proceeded.

Health insurance renewal information was reviewed carefully and, on a motion by Willig/Weaver, the Board voted unanimously to select Highmark Premier Balance PPO 2000A and renew the Highmark vision and dental coverage.

On a motion by Willig/Weaver, the Board voted unanimously to approve the 2019 defined benefit and defined contribution pension Minimum Municipal Obligations.

On a motion by Willig/Weaver, the Board voted unanimously to adopt Resolution 2018-08 amending the General Fund budget to provide for supplemental appropriations.

Water/sewer capacity requests for the proposed development of 77 houses on the Prospect Road "Mersky Tract", Tax ID# 5802009500000, were reviewed. The property is zoned Residential (R1) and high-density housing is permitted. Considerations to keep in mind as the project moves forward are: improvements to Prospect Road such as widening, curbs and sidewalks; whether the Township wishes to accept dedication of any streets; the potential need for a traffic light at the intersection with Strasburg Pike. This is the largest development in the Township in many years and the Board wishes to proceed in the best interest of the community as a whole. On a motion by Willig/Dearolf, the Board voted unanimously to approve providing a letter indicating sufficient water and sewer capacity for the project.

The Roadmaster had reported a large oak tree had fallen at the Township Park and requested permission to sell it to Groff & Groff for lumber on the Township's behalf. The Board directed the Secretary to tell the Roadmaster to contact Groff & Groff to make certain of the lengths required to maximize value and get an estimate of the value.

Zoning Hearing Board applications for September were reviewed. The Board was neutral on the sign request for 214 Hartman Bridge Road. The Board was divided on the short-term rental request for 1409 Beaver Valley Pike. Weaver felt it necessary to impose a condition the owner or family member occupy the other dwelling. Willig and Dearolf did not.

Creekview Lane residents will be receiving a letter in the coming months about the DEP requirement to hook them up to public sewer. Weaver asked the

notification letter state more strongly that it is a DEP requirement and not the Township's.

The storm on August 21st caused severe damage to a bridge on Miller Road. The roadcrew made temporary repairs, but the bridge will need to be replaced. Approximately \$28,000.00 will need to be allocated in the 2019 budget.

The Zoning Officer reports nine permits issued with receipts in the amount of \$1,302.70

The Sewage Enforcement Officer reports one probe test and inspection performed and two permits issued with receipts in the amount of \$500.00.

There being no further business before the Board, the Supervisors adjourned at 9:15 p.m. to hold an executive session to discuss potential litigation. Present were Tom Willig, Peggy Dearolf, Mike Weaver and Mark Deimler.

Judith G. Willig
Township Secretary

October 1, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, October 1, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Deena and Dwayne Rhoads, Levi Fisher, Jason Shaner, Steve Smoker.

Public comment was invited. There was none.

On a motion by Dearolf/Weaver, the Board unanimously voted to adopt the minutes of September 4, 2018 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$13,161.49; General Fund checks #22158-22205 in the amount of \$105,761.59 ; Liquid Fuels checks #1799 in the amount of \$127,252.94; Sewer Fund checks #301-306 in the amount of \$3,487.68; Escrow Fund checks #1089-1091 in the amount of \$17,519.13.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve the Treasurer's report as submitted.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve an escrow reduction in the amount of \$15,524.13 for Dwayne Rhoads, Sides Mill Road. The remaining balance will be \$423.50.

PC 2018-03, 311 North Star Road, Levi E. Fisher. Shaner - Impact Engineering and Fisher provided the following:

- Fisher resides on the property
- Approximately 4 acres
- ZHB approval for the expansion was granted on July 10, 2018
- 2 greenhouses and retail space with expanded parking are proposed
- Widening the driveway to 35 feet is proposed
- Property is currently served by OLDS
- A holding tank has been approved for the retail operation by the Township SEO
- There are 2 existing wells on the property
- 5 waivers and 1 deferral are requested:
 - Waiver to allow a combined preliminary/final plan due to the small nature of the project
 - Waiver to allow Impact to conduct the wetland absence determination

- Waiver to not require a water/sewer feasibility study as no expansion of current needs are expected
- Waiver to not require connection to public water for above reasons
- Deferral of the sidewalk requirement until such time improvements are made to the road necessitating installation
- Waiver to not require nighttime lighting as the business will be closed within a half hour of sunset on days of operation

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the preliminary/final plan, stormwater management plan, waivers and deferral on condition all comments of Solanco Engineering letter dated September 26th are satisfied. Financial security and an operations and maintenance agreement shall be submitted to the Township office prior to signature of the plans.

Smoker appeared to continue the conversation pertaining to his concept of developing an Agricultural tract as a community business park. Weaver expressed opposition to any personal storage facility use and asked why this could not be developed on Route 896 north of the Borough. Smoker replied there are no suitably sized or configured properties available and he had previously contacted property owners along both sides. The Board voiced their general opposition to rezoning Agricultural land, but conceded this is a needed service in the Township. Deimler commented this would be a new zoning district for the Township no matter where established. It was suggested Smoker draft a text amendment to the Zoning Ordinance outlining his proposed use and submit it to the Township for review.

The draft 2019 budget was reviewed. The draft budget will be reviewed again on Monday, October 15th, at 1:00 p.m. for adoption at the November 5, 2018 meeting.

On a motion by Willig/Weaver, the Board voted unanimously to approve the Refton Community Fire Police assist Strasburg Borough on October 25th.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the ballot selections for PSATS UC compensation, pension and health insurance group trusts.

On a motion by Willig/Weaver, the Board voted unanimously to ratify and affirm approval to sell a fallen tree for lumber.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve a \$1,750.00 reduction of the improvement guarantee for 1540 Beaver Valley Pike, Samuel S. King. The remaining balance will be \$1,000.00.

On a motion by Willig/Dearolf, the Board voted unanimously to approve another 3-year pasture lease for John Meck.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the short-term rental of Ag storage space for Mark Harnish.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the purchase and installation of a propane heater in the shop equipment bay.

The Board had no position on the applications for the October 9th Zoning Hearing Board meeting.

The maintenance and management of the disc golf course were discussed. The Township insurance carrier had expressed concern about some of the operations and recommended amendments to be assessed at renewal.

The Zoning Officer reports three permits issued with receipts in the amount of \$353.00

The Sewage Enforcement Officer reports two probe tests and five inspections performed with receipts in the amount of \$400.00.

There being no further business before the Board, the Supervisors adjourned at 10:45 p.m.

Judith G. Willig
Township Secretary

**Strasburg Township Board of Supervisors
October 1, 2018
Agenda**

7:30 p.m. Call to Order

1. Public comment for items not on the agenda
2. Consider a motion to approve minutes of September 4, 2018
3. Consider a motion to approve bill listings and payments:
 - Payroll, 401(a), taxes and fees in the amount of \$13,161.49
 - General Fund checks #22158-22205 in the amount of \$105,761.59
 - Liquid Fuels Fund checks #1799 in the amount of \$127,252.94
 - Sewer Fund checks #301-306 in the amount of \$3,487.68
 - Escrow Fund checks #1089-1091 in the amount of \$17,519.13
4. Consider a motion to approve the Treasurer's report
5. Consider a motion to approve the final/preliminary land development plan, waivers and deferral for PC 2018-03, 311 North Star Road, Levi Fisher
6. Review 2019 budget materials
7. Steve Smoker to continue discussion of rezoning a parcel from Ag to Mixed Use
8. Discuss the proposed Ordinance #110 per transient rentals and consider a motion to approve advertising a hearing for November 5, 2018
9. Consider a motion to approve the Refton Community Fire Police assist Strasburg Borough on October 25th
10. Consider a motion to approve the ballot selections for PSATS UC compensation, pension and health insurance group trusts
11. Consider a motion to ratify and affirm approval to sell a fallen tree for lumber
12. Consider a motion to approve a \$1,750.00 reduction of the improvement guarantee for 1540 Beaver Valley Pike, Samuel S. King. The remaining balance will be \$1,000.00
13. Consider a motion to approve an escrow reduction in the amount of \$15,524.13 for Dwayne Rhoads, Sides Mill Road. The remaining balance will be \$423.50
14. Consider a motion to approve another 3-year pasture lease for John Meck
15. Consider a motion to approve the short-term rental of Ag storage space for Mark Harnish
16. Consider a motion to approve the installation of a propane heater in the shop equipment bay

Departmental reports

Zoning Hearing Board:

1. ZHB 2018-20: 451 Weaver Road, special exception to expand an existing non-conforming use to expand a barn
2. ZHB 2018-21: 29 Oak View Drive, variance to reduce side-yard setback to allow an addition

Administrator's Report:

1. Discuss disc golf course maintenance and management

Zoning Officer's Report: Three permits issued with receipts in the amount of \$353.00

Sewage Enforcement Officer's Report: Two probe tests and five inspections performed with receipts in the amount of \$400.00.

Adjourn

October 15, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, October 15, 2018, at 1:00 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: None

Public comment was invited. There was none.

The draft 2019 budget was reviewed:

- \$250,000.00 was allocated to repair and repave White Oak Road from Stively Road to Beaver Valley Pike.
- \$80,000.00 was allocated to replace the Dry-Vit exterior of the Township Building
- \$35,000.00 was allocated for engineering services to assess Creekview Drive for public sewer per DEP requirements

The Supervisors will adopt the proposed 2019 budget at their regular meeting of November 5, 2018. It will be available for public review and comment until the December 3rd meeting where it will be adopted as the final budget.

On a motion by Willig/Weaver, the Board voted unanimously to approve a request by the Railroad Museum of PA for Refton Community Fire Company fire police assistance at an April 6, 2019 event.

A proposed ordinance pertaining to transportation horse boarding was reviewed. The Secretary was directed to send the amended information to the Township Solicitor for review and formatting.

There being no further business before the Board, the Supervisors adjourned at 2:30 p.m.

Judith G. Willig
Township Secretary

Strasburg Township Board of Supervisors
October 15, 2018
Agenda

1:00 Open meeting

1. Public comment
2. Review the proposed draft 2019 budget and consider a motion to approve
3. Consider a motion to approve the Railroad Museum of PA's request for fire police assistance at the April 6, 2019 "Rails and Ales" event
4. Review a proposed ordinance pertaining to transportation horse boarding

Adjourn

November 5, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, November 5, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf and Michael Weaver; Administrator Mark Deimler; Treasurer Connie Kauffman.

Prior to the meeting, Refton Community Fire Company fire police were sworn in.

Guests: Ken Meck, Clark Stoltzfus, Wayne Manley, Garrett Weaver, Greg Hill

Public comment was invited. Manley appeared to request permission to hold the "Kat's 5K" race on Township roads May 11, 2019. On a motion by Dearolf/Weaver, the Board voted unanimously to permit the use.

On a motion by Dearolf/Weaver, the Board unanimously voted to adopt the minutes of October 1 and October 15, 2018 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$18,581.70; General Fund checks #22206-22259 in the amount of \$134,379.36 ; Sewer Fund checks #307-309 in the amount of \$3,075.14.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve the Treasurer's report as submitted.

Stoltzfus provided copies of a proposed text amendment to the Township zoning ordinance forming a Business Park (BP) zone. He requested the Board review the information and he will return to the December 3rd meeting to discuss it.

At approximately 7:45, sealed bids for land lease at the Township Park were opened in the following order:

Shady Ridge Farm	\$290.00 per month
Ken Meck	\$1112.00 per month
Willow Farms, Inc.	\$1451.00 per month

On a motion by Weaver/Dearolf, the Board voted unanimously to Weaver/Dearolf, the lease was awarded to the high bid, Willow Farms, Inc./Garrett Weaver.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the draft 2019 budget and post it for public review. The final budget will be adopted at the December 3, 2018 regular meeting.

At approximately 8:15, a hearing was opened for proposed Ordinance #110 pertaining to transportation horse boarding. At approximately 8:30, on a motion by Dearolf/Weaver, the Board voted unanimously to close the hearing. On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the ordinance as submitted.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve signing the letter of engagement for RKL LLP to audit the Township 2018 accounts and authorizing the Secretary to advertise the Township's intent to appoint.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2018-09 per the 1171 Penn Grant Road sewage planning module.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the waiver of land development request for 1171 Penn Grant Road.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2018-10 amending appropriations for the 2018 General Fund budget.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the sale of a generator valued at less than \$1,000.00.

On a motion by Weaver/Dearolf, the Board voted unanimously to release the 822, 824, 826 May Post Office Road, Amos Beiler improvement guarantee in the amount of \$3,935.04.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the reduction request for Parkside at Lampeter, 216 Lancaster Avenue, Letter of Credit #132347568 in the amount of \$19,966.00. The remaining balance will be \$29,523.00.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the escrow release request for Daniel Lapp, 509 May Post Office Road, in the amount of \$2,500.00 with the condition Lapp first obtain a Certificate of Occupancy.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve a request to waive sign permit fees for the Strasburg Heritage Society. The approval will renew annually as long as all conditions remain the same.

Hill appeared to update the Board on the Harman Bridge LLC project.

- The prospective tenant for the restaurant pad wants to be in by late 2019.
- Site work is tentatively planned to begin in late 2018
- Commercial building "F" will be built before any of the residential buildings

- The auto repair business will be eliminated from the plan and more parking will take its place

On a motion by Weaver/Dearolf, the Board voted unanimously to approve execution of the fee in lieu of dedication agreement for Hartman Bridge Village which authorizes payment of the fees as set forth within the document.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the final subdivision and land development plan for Hartman Bridge Village dated November 12, 2015, last revised January 16, 2017, subject to the following conditions:

1. Applicant shall adhere to all conditions of Conditional Use approvals granted for the site except that the condition related to permits and construction be modified as follows:
 - a. Obtain building permit for first commercial building "E" or "F" by June 1, 2019 and complete construction by June 1, 2020.
2. Applicant shall provide financial security in the amount of \$2,249,247.00 in a format acceptable to the Township Solicitor.
3. Applicant shall execute the fee in lieu of dedication agreement and provide the fee specified prior to plan recording.
4. Applicant shall execute the developer's letter agreement.
5. Applicant shall execute the stormwater management agreement.
6. Applicant shall provide payment of costs related to the connection of the site to the public water supply system.
7. Applicant shall provide an as-built plan upon completion of all improvements.
8. Applicant shall reimburse the Township for all Solicitor and engineering costs related to the approval of the plan.

The Zoning Officer reports twenty permits issued with receipts in the amount of \$1,431.39

The Sewage Enforcement Officer reports one probe test and three inspections performed, one permit issued with receipts in the amount of \$450.00.

There being no further business before the Board, the Supervisors adjourned at 9:15 p.m.

Judith G. Willig
Township Secretary

December 3, 2018

The Strasburg Township Board of Supervisors held their regular meeting on Monday, December 3, 2018, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Steve Smoker, Bob Sangrey, Brent Landis, Mervin King, Henry K. King, Anthony Cazillo

Public comment was invited. There was none.

On a motion by Dearolf/Weaver, the Board unanimously voted to adopt the minutes of November 5, 2018 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$10,457.71; General Fund checks #22260-22302 in the amount of \$76,923.29 ; Liquid Fuels checks #1800-1801 in the amount of \$8,312.21; Escrow Fund checks #1092-1097 in the amount of \$5,640.00; Sewer Fund checks #310-316 in the amount of \$3,212.60.

On a motion by Weaver/Dearolf, the Board unanimously voted to approve the Treasurer's report as submitted.

Smoker presented background on his proposed text amendment rezoning an agricultural parcel for a Business Park zone and answered questions from the audience. Deimler stated the idea up to this point has been an informal, preliminary discussion with no promises from the Township. Landis, Sangrey and Henry King stated they would like to see the proposed site remain zoned Agriculture citing concerns with loss of farmland, increased traffic and stormwater. After some discussion, Willig complimented Smoker on his presentation and polled the Board for their interest in pursuing the proposed use. The unanimous response was the Board is not averse to the need and concept for a Business Park zone, but they are completely opposed to rezoning any Ag land for such a purpose. Smoker thanked the Board for their time and consideration.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the stormwater management agreement and SWM 2018-04 plan for Lime Valley Farms, 1415 Lime Valley Road. The plan and agreement were reviewed and recommended for approval at the Planning Commission meeting of November, 12th.

Mervin King was present to request a deferral for installing a sidewalk at 232 Hartman Bridge Road. Several problems beyond the control of King have led to the need to defer the installation until neighboring properties require sidewalks, as well. The Planning Commission reviewed the request at their November 12th meeting and recommended approving the request and advising the Township Solicitor draft the agreement. On a motion by Willig/Weaver, the Board voted unanimously to approve the request and directed Deimler to contact the Solicitor.

Deimler introduced Cazillo as a newly elected Supervisor for Pequea Township. The Board congratulated him on his election and thanked him for taking time to attend.

The 2019 proposed budget was reviewed and no changes were suggested. On a motion by Dearolf/Willig, the Board voted unanimously to adopt the proposed 2019 budget as final.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the request by Township resident Ray Rodgers to use the Township Park for a hymn sing/community gathering in May 2019 as long as the leased areas are not encroached upon. The Secretary was directed to coordinate.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2018-11 appointing Donald Welk, Jr. for a 5-year term to the Zoning Hearing Board.

On a motion by Willig/Weaver, the Board voted unanimously to adopt Resolution 2018-12 levying taxes at a rate of .555 mills for fiscal year 2019.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2018-13 appropriating funds for fiscal year 2019.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2018-14 amending the General Fund budget for supplemental appropriations.

On a motion by Dearolf/Weaver, the Board voted unanimously to appoint June Mengel and Janice Bowermaster for a 4-year term on the Planning Commission.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the holding tank agreement for 311 North Star Road.

Zoning Hearing Board applications for December 11th were reviewed. The Board was neutral on most, but opposed the variance request for 222 Herr Road due to

breaking up farmland and supported the variance request for 426 Twin Elm Road due to hardship beyond the owner's control.

The Zoning Officer reports thirteen permits issued with receipts in the amount of \$4,458.50

The Sewage Enforcement Officer reports one inspection performed, two permits issued with receipts in the amount of \$300.00.

At approximately 9:50 p.m., the Board adjourned to hold an executive session to discuss possible litigation and wages for 2019.

At approximately 10:05 p.m., the regular meeting reconvened.

On a motion by Willig/Dearolf, the Board voted unanimously to proceed with a legal filing against Kore Fisher, 410 Weaver Road, for violation of the Township Zoning Ordinance.

There being no further business before the Board, the Supervisors adjourned at 10:15 p.m.

Judith G. Willig
Township Secretary