

January 3, 2021

The Strasburg Township Board of Supervisors held their regular meeting on Monday, January 3, 2021, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Matt Wieand, J. Fred Witmer, Court Reporter Melissa Anderson

Prior to the meeting, C. Michael Weaver and Terry Smith were sworn in by Judge William Benner as Supervisor and Planning Commission member, respectively.

At approximately 7:30 pm, the 2022 organization meeting was held.

On a motion by Weaver/Dearolf, the Board voted unanimously to nominate and elect Tom Willig as Chairman.

On a motion by Dearolf/Willig, the Board voted unanimously to nominate and elect Michael Weaver as Vice-Chairman.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the 2022 appointments, advertisers and procedures as noted on the attachment.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve 2022 wages as noted on the attachment with the exception of the Secretary.

On a motion by Weaver/Dearolf, the Board voted to approve the Secretary's wages as noted on the attachment. Willig abstained.

On a motion by Dearolf/Weaver, the Board voted unanimously to set the Treasurer's bond at \$2,500,000.00 for 2022.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2022-01 establishing fees for 2022.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2022-02 appointing RKL LLC to audit the 2021 Township accounts

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2022-03 designating depositors for 2022

At approximately 7:45 pm, the regular meeting was called to order.

Public comment was invited. Matt Wieand, 9 Robby Lane, with questions about the ongoing stormwater runoff from 13 Martin Lane and progress toward resolution. Deimler updated Wieand on the hearing scheduled for January 6th pertaining to the citations issued to the builder, the excavator and the homeowner. The builder remitted a \$24,000.00 deposit to be used for any stormwater issues not resolved by the submitted plan.

At approximately 8:00 pm, a conditional use hearing was opened for CU2021-01, Isaac S. Lapp, requesting permission to demolish a structure at 230 North Star Road listed as an historic resource in the Strasburg Township Comprehensive Plan.

- Deimler stated the hearing was properly advertised and posted, adjoining property owners were notified and a court reporter was present.
- Deimler entered Applicant's Exhibit #1 – A copy of an email from the applicant's engineer granting an extension until the March 7, 2021 Supervisor's meeting.
- The Applicant and his engineer need additional time to compile supporting documents for the request.

On a motion by Weaver/Dearolf, the Board voted unanimously to accept the extension and put the hearing on the March 7, 2021 agenda.

Witmer asked the Board to consider a few requests: Ask the Borough Police to do speed details on the stretch of Route 222 between Krantz Mill Road and North Old Road; the Strasburg Community Park Association anticipates an influx of users from the planned developments on Prospect and Village Road and would appreciate the Township making a contribution; with the Board's permission, he would freshen the Ship Rock Disc Golf Course sign he built for \$300-500. The Board will consider the requests.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of December 6, 2021 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$13,842.36; General Fund checks #25564-25589 in the amount of \$31,108.39; Sewer Fund checks #516-519 in the amount of \$2,141.11; ARPA Fund checks #1004 in the amount of \$2,343.75.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve SWM2021-03 for 404 Hartman Bridge Road, John E. Fisher on condition all

comments of Solanco Engineering review dated November 15, 2021 are satisfied.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve a reduction of Surety Bond #233001 for Prospect Road Associates, LLC in the amount of \$934,264.08 The remaining balance will be \$473,353.62.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2022-04 appointing Robert Rush to a three-year term as an alternate Zoning Hearing Board member.

The Board had no position on the Zoning Hearing Board application.

Zoning Officer's Report: Twelve permits issued with receipts in the amount of \$6,693.65.

Sewage Enforcement Officer's Report: December's report was not received as of close of business today.

There being no further business before the Board, the Supervisors adjourned at 10:35 p.m.

Judith G. Willig
Township Secretary

2022 continued

Established procedures:

Regular meetings

1st Monday at 7:30 PM and, as needed, on the 3rd Monday at 1:00 PM. If Monday is a holiday, the meeting may be held the following day

Paid Holidays (full-time)

(11) New Year's Day, Primary Election Day, Memorial Day, July 4, Labor Day, General Election Day, Thanksgiving Day, Friday after Thanksgiving, Monday after Thanksgiving, ½ day before Christmas, Christmas Day, ½ day before New Year's Day

Paid Time Off (full-time)

80 hours for 2 years or less of employment
120 hours for 2-5 years of employment
160 hours for over 5 years of employment
In the first calendar year of employment, PTO will be pro-rated based on the number of pays remaining in that year. All vacation thereafter will be allocated on a calendar year basis.

February 7, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, February 7, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Brenden Curry, Allan and Fran Gruver, Cindy Welk.

The meeting was called to order at 7:30 p.m.

Public comment was invited. The tenant at 337 Hagers Road requested a speed detail for Hagers Road. The Board approved the Borough Police to deploy the electronic speed detector. The Gruver's asked if the Borough Police monitor the disc golf course and were told they do.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of January 3, 2022 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$26,373.93; General Fund checks #25590-25637 in the amount of \$101,415.38; Liquid Fuels checks #1832-1833 in the amount of \$5,112.71.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Treasurer's report as submitted.

The Board discussed allocation of ARPA funds. The final ruling has been released and there is greater latitude in use of the funds. The Board will review again at the April 4, 2022 meeting. Welk expressed concern about the easing of restrictions on the use of the funds.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve partnering with the Lancaster Farmland Trust (LFT) to promote farm preservation in the Township. The Board requested the letter have the Chairman's signature inserted.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve reducing Letter of Credit #710820 for 130 Sides Mill Road in the amount of \$53,966.00. The remaining balance will be \$8,669.90.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve release of Letter of Credit #STB175 for 464 Weaver Road in its entirety.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Secretary sign the 2022 polling place agreement with the County.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Chairman sign the 2021 Certification of Uncollected Taxes.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve signing the letter of engagement with RKL LLC to audit the 2021 accounts.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Refton Community Fire Company fire police assist the Strasburg Fire Company at their February 26, 2022 mud sale.

The Board tabled consideration of draft Resolution 2022-07 until the April 4, 2022 meeting to consider all requests for funding under the ARPA.

The Board tabled draft Resolution 2022-08 indefinitely.

Weaver requested the Township Planning Commission concentrate on strengthening the design guidelines for the Gateway North and R-2 zones.

The Board had no opposition to the Zoning Hearing Board application.

The Zoning Officer reports: Seven permits issued with receipts in the amount of \$762.25.

The Sewage Enforcement Officer reports: December report – Five inspections and three perc tests performed; three permits issued with receipts in the amount of \$1050.00. January report – One permit issued with receipts in the amount of \$150.00.

There being no further business before the Board, the Supervisors adjourned at 9:00 p.m.

Judith G. Willig
Township Secretary

March 7, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, March 7, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig, Administrator Mark Deimler, Solicitor Josele Cleary and Court Reporter Melissa Anderson.

Guests: Brenden Curry, Bill Potter, Isaac Lapp, Nathan McCormack, Bob Mohler, J. Pepper and Diane Goslin, Dwight Yoder, Amos Fisher.

The meeting was called to order at 7:30 p.m.

Public comment was invited. Matthew Wieand, 9 Robby Lane, asking for an update on activity at 13 Martin Lane. Bob Mohler asking about Township position on development.

On a motion by Weaver/ Dearolf, the Board voted unanimously to adopt the minutes of February 7, 2022 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$13,796.90; General Fund checks #25638-25672 in the amount of \$62,156.00; Liquid Fuels checks #1834-1835 in the amount of \$7,589.10; Escrow Fund checks #1130-1135 in the amount of \$2,660.32; Sewer Fund checks #526-530 in the amount of \$4,620.02.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

At approximately 7:45 pm, a hearing was opened for CU2022-01, application of Isaac S. Lapp, for permission to demolish a dwelling listed as an historic structure in the Strasburg Township Regional Comprehensive Plan located at 230 North Star Road in the Township.

At approximately 8:30 pm, on a motion by Weaver/Dearolf, the Board voted unanimously to close the record and take the application under advisement. A decision will be rendered at the April 4, 2022 meeting.

The Goslin's appeared to ask the Board's support for their proposal to rezone a property at 931 N. Old Road from Rural Residential to Highway Commercial. Yoder presented a handout for the Board's reference and information on the Goslin's request. After hearing the presentation, the Board stated they have no interest in rezoning the property. When asked if they would support a variance,

the Board responded the Goslin's should supply some conditions for consideration.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve SWM2022-01, 1415 Lime Valley Road, for Austin Good on condition all comments of the Solanco Engineering review dated February 4, 2022 are satisfied.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Clinic for Special Children (CSC) use Township roads and request Strasburg Fire Company fire police for a 5K race on September 17, 2022. The CSC will accommodate any resident along the race route who needs to exit their property during the race.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve Every Mountain Outdoors/Run PA to use Township roads and request Strasburg Fire Company fire police for a half marathon race on October 8, 2022. The Board also granted approval for Refton Community Fire Company fire police to assist.

Fisher asked the Board's opinion on his Zoning Hearing Board (ZHB) application to disturb steep slopes on his property at 914 Orchard Road. They had no objection, but asked that any trees removed of 4" or greater diameter be replaced with native species 6' or taller.

The Board had no position on the other ZHB applications.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve PC2020-02, lot add-on plan for 964 Eisenberger Road, Jacob Stoltzfus.

On a motion by Weaver/Dearolf, the Board voted unanimously to accept the petition of Daniel and Barbara Glick to add their property at 181 Stony Hill Road in Eden Township to the Strasburg Township ASA and utilize the 180-day approval process.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2022-05 per document destruction.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve speed details on Refton Road and placing the electronic speed monitoring sign on Main Street.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt the PSATS 2021 Pension Disclosure Statement.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the 2022 Refton Community Fire Company calendar of events.

On a motion by Weaver/Dearolf, the Board voted unanimously to include short-term disability coverage in the full-time employee benefits.

The Zoning Officer reports seventeen permits issued with receipts in the amount of \$12,862.70

The Sewage Enforcement Officer reports two permits issued with receipts in the amount of \$300.00.

There being no further business before the Board, the Supervisors adjourned at 10:45 p.m.

Judith G. Willig
Township Secretary

April 4, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, April 4, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman; Solicitor Josele Cleary; Court Reporter Diana Heatherston.

Guests: Bill Potter, John Stoltzfus, Isaac Lapp, Collin Butler, John Miller, Tim Sinex, Deena and Dwayne Rhoads, Matt Wieand, Steven Fisher, John Williamson.

The meeting was called to order at 7:30 p.m.

Public comment was invited. Wieand asked about progress with stormwater runoff from 13 Martin Lane. Deimler responded the builder had submitted a revised plan today and the Township will process the plan as swiftly as possible.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of March 7, 2022 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$16,607.25; General Fund checks #25673-25702 in the amount of \$38,154.58; Sewer Fund checks #531-535 in the amount of \$658.81.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Treasurer's report as submitted.

Stoltzfus appeared to present the 2021 incident report for the Strasburg Fire Company and express appreciation for the continuing support of the Township.

On a motion by Weaver/Dearolf, the Board voted unanimously to issue a proclamation naming May "Motorcycle Safety Awareness Month".

On a motion by Weaver/Dearolf, the Board voted unanimously to render a decision denying CU2021-01, application for demolition of a dwelling listed as an historic resource at 230 North Star Road in accordance with the testimony rendered at the hearing.

At approximately 7:45, a hearing was opened for CU2022-01, 116C South Ronks Road, application to permit a temporary farm occupation at the property. At approximately 8:20, on a motion by Weaver/Dearolf, the Board voted unanimously to close testimony and render a decision granting the application

subject to conditions outlined by the Solicitor. (See decision for findings of fact and conditions)

Joshua Miers, 399 Shaub Road, had called the office to complain about speeding on Shaub and cars running the stop sign at the Bunker Hill Road intersection. On a motion by Dearolf/Weaver, the Board voted unanimously to request the Borough Police set up the electronic speed detector.

Allocation of American Rescue Plan Act funds was discussed. Building improvements, paving projects and donations were main topics. Proposed Resolution 2022-06 amending the General Fund was reserved for a future meeting.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2022-07, escalator clause for bituminous materials.

At approximately 9:15 pm, sealed bids for 2022 materials and equipment rentals were opened in the following order:

Stone per ton delivered:

	2A	3A	8A	Rap
Compass	<u>\$13.27</u>	<u>\$17.27</u>	<u>\$25.27</u>	\$25.27
New Enterprise	\$16.19	\$20.20	\$27.70	<u>\$23.20</u>

Sealcoat per square yard applied:

Martin Paving	<u>\$1.79</u>
Asphalt Industries	\$1.83

Equipment rental total cost:

Long's Paving	<u>\$83,340</u>
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Asphalt per ton picked up:

	9.5mm	25mm
Allan Myers	<u>\$65.00</u>	<u>\$55.00</u>
New Enterprise	\$61.50	\$52.50

On a motion by Willig/Dearolf, the Board voted unanimously to award the bids to the vendors in bold and underlined listed above. Asphalt picked up was awarded to Allan Myers due to the location of the plant.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2022-08 for America's 250th.

On a motion by Weaver/Dearolf, the Board voted unanimously to enter into the 2022 Memorandum of Understanding with the Lancaster County Conservation District

The Board would support the Zoning Hearing Board application for 859 May Post Office Road if conditions were imposed there would be no additional houses erected on the RR zoned portion, a conservation easement was established for all of the steep slopes and there would be no further subdivision rights for the parent tract.

Creekview Drive sewer project was briefly discussed. DEP has not indicated it is ready to force the Township to move forward immediately. The Township may be able to wait for supply and labor issues to settle down.

The Zoning Officer reports eighteen permits issued with receipts in the amount of \$8,125.35

The Sewage Enforcement Officer reports one perc test and four inspections performed; one permit issued with receipts in the amount of \$450.00

There being no further business before the Board, the Supervisors adjourned at 9:45 p.m.

Judith G. Willig
Township Secretary

May 2, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, May 2, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler joined remotely; Court Reporter Melissa Anderson.

Guests: Jason Shaner, Levi, Amos and John Fisher, Pat Morrison, Katie Wieand

The meeting was called to order at 7:30 p.m.

Public comment was invited. There was none.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of April 4, 2022 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$13,277.51; General Fund checks #25703-25739 in the amount of \$87,834.24; Sewer Fund checks #536-541 in the amount of \$4,662.93.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Treasurer's report as submitted.

At approximately 7:40 pm, a Conditional Use hearing was opened for CU2022-02, 914 Orchard Road, Amos Fisher to operate a farm-related business at the same address in the Agricultural Zone.

At approximately 8:15 pm, on a motion by Willig/Weaver, the Board voted unanimously to close testimony and the hearing. On a motion by Weaver/Willig, the Board voted unanimously to render a decision granting the request. See decision for findings of fact and conditions.

On a motion by Weaver/Dearolf, the Board voted unanimously to conditionally approve SWM2022-02, Kore Fisher, for vacant parcel #580152300000 on May Post Office Road. All comments of Solanco Engineering Associates (SEA) review letter dated April 13, 2022 shall be satisfied.

On a motion by Willig/Dearolf, the Board voted unanimously to grant a waiver reducing the easement width from 20 ft. to 10 ft. and conditionally approve SWM2021-04, William Karanja, 13 Martin Lane. All comments of SEA review letter dated April 18, 2022 shall be satisfied. Wieand asked what compels Karanja to comply with the easement maintenance requirements. Deimler

responded civil action can be taken against the builder and the Certificate of Occupancy can have action taken, as well. An SEA representative will be onsite to watch the entire stormwater management facility installation.

On a motion by Willig/Weaver, the Board voted unanimously to support the special license application to the PLCB of the Railroad Museum of PA and request Strasburg Fire Company fire police assistance for the 6th annual “Rails and Ales” fundraiser scheduled for April 1, 2023.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Refton Community Fire Company fire police assist with a June 25, 2022 motorcycle ride benefiting suicide awareness.

On a motion by Willig/Dearolf, the Board voted unanimously to promote Jason McCracken to Roadmaster at \$28.00/hour, use of the Township truck for travel to and from home and work and immediate full coverage of spouse and dependents.

The Board reviewed the following quotes provided for Township Building improvements:

Interior painting –	Ville Painters	\$10,113.91
	DC Professional Painters	\$13,297.93
	Burnette Painting	\$15,000.00
Flooring -	Nickel Mine	\$10,550.40
	Wall to Wall	\$ 8,626.32
	Rock Solid	\$11,834.00
Salt Shed Roof -	Echo Valley	\$15,800.00
	Elmer’s Roofing	\$15,300.00
	JS Roofing	\$12,750.00
Bathrooms -	Mahoney Plumbing	\$3,649.81
A/V Equipment -	PNTR	\$2,542.43

On a motion by Weaver/Dearolf, the Board voted unanimously to award to those in bold above.

On a motion by Weaver/Dearolf, the Board voted unanimously to ratify and affirm approving the Chairman sign a grant application letter of support for the Lancaster Farmland Trust.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the RCFC fire police assist at the: Strasburg Borough Memorial Day Parade on May 30, 2022; West Willow FC car show on May 7, 2022.

On a motion by Weaver/Dearolf, the Board voted unanimously to make Main Street one-way and close Broad Street and Church Street for the RCFC Mud Sale on June 25, 2022.

The Board had no position on the May 10th Zoning Hearing Board applications.

The Zoning Officer reports twenty-six permits issued with receipts in the amount of \$8,037.40

The Sewage Enforcement Officer reports One perc test and three inspections performed; two permits issued with receipts in the amount of \$500.00.

There being no further business before the Board, the Supervisors adjourned at 9:30 p.m.

Judith G. Willig
Township Secretary

June 6, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, June 6, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman; Court Reporter Allen Blank.

Guests: Philip Good, Matt Wieand, Doyle Heisey, John Stoltzfoos, David Breckbill.

The meeting was called to order at 7:30 p.m.

Public comment was invited. Wieand commented the easement agreement between him and the owner of 13 Martin Lane had not been provided to him for signature. He also asked if new silt sock could be installed as the current material is starting to fail. Deimler responded he would check into the agreement and an LCCD inspection had discovered the need for new silt sock. He will press the builder to install it.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of May 2, 2022 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$11,417.18; General Fund checks #25740-25799 in the amount of \$220,548.42; Sewer Fund checks #542-545 in the amount of \$2,061.59; Escrow Fund checks #1136 in the amount of \$500.00; ARPA checks #1005-1007 in the amount of \$9,012.80.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Treasurer's report as submitted.

At approximately 7:45 pm, a hearing was opened for CU2022-03, 2418 Bachman Road, Philip Good to allow an intensive commercial livestock operation.

At approximately 8:30 pm, on a motion by Weaver/Dearolf, the Board voted unanimously to close the hearing. On a motion by Willig/Weaver, the Board voted unanimously to render a decision granting the conditional use. See decision for findings of fact and conditions.

On a motion by Willig/Dearolf, the Board voted unanimously to conditionally approve SWM2022-03, 2418 Bachman Road, Philip Good subject to satisfaction of all comments contained in the SEA review letter dated May 27, 2022.

On a motion by Willig/Dearolf, the Board voted unanimously to grant the requested waivers for plan scale and discharge pipe reductions.

Heisey appeared to request the Board consider granting an extension of time to install sidewalks until the completion of the Hartman Bridge Village development. He also asked the Board's opinion on amending the requirements in the conditional use decision pertaining to the parking lot islands and plantings.

On a motion by Willig/Weaver, the Board voted unanimously to grant the extension for the sidewalks. The parking lot requirements will remain as approved.

The Treasurer provided updated numbers and information regarding Township building improvements, road maintenance equipment upgrades and funding requests from outside organizations from the ARPA Fund. The Board approved building interior and roof improvements and will consider the other items at a later date.

On a motion by Willig/Weaver, the Board voted unanimously to adopt Resolution 2022-06 amending the General Fund budget to provide for supplemental appropriations for the ARPA Fund.

On a motion by Willig/Dearolf, the Board voted unanimously to adopt Resolution 2022-09 amending the Strasburg Township Personnel Policy per short-term disability insurance.

On a motion by Willig/Dearolf, the Board voted unanimously to adopt Resolution 2022-10 per the 127 Herr Road, Andrew Mellinger, sewage planning module.

On a motion by Willig/Dearolf, the Board voted unanimously to approve selling the old boom mower on Municibid.

Zoning Hearing Board applications were reviewed and the Board expressed their support for the special exception and setback variance for 350 Sawmill Road and opposition to any increase in number of animals. The Board was neutral on 159 Reservoir Road and opposed 137 Main Street and 510 Twin Elm Road. 931 N. Old Road granted a continuance to the August 9th hearing.

The Zoning Officer reports Twenty-two permits issued with receipts in the amount of \$5,346.10.

The Sewage Enforcement Officer reports One perc test and three inspections performed; two permits issued with receipts in the amount of \$500.00.

There being no further business before the Board, the Supervisors adjourned at 10:45 p.m.

Judith G. Willig
Township Secretary

July 5, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, July 5, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler joined remotely; Treasurer Connie Kauffman.

Guests: John Trescott, Ron Rinier, Lenny Weitzel

The meeting was called to order at 7:30 p.m.

Public comment was invited. There was none.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of June 6, 2022 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$11,016.62; General Fund checks #25800-25845 in the amount of \$115,005.29; Sewer Fund checks #546-551 in the amount of \$3,885.99; ARPA Fund checks #1008-1009 in the amount of \$15,500.00.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

Willig welcomed County Commission Trescott to the meeting. Trescott introduced himself and provided an overview of the powers of the Commissioner's office. The Board asked questions pertaining to farmland preservation and applying for County ARPA funds.

Rinier requested the Township look into providing uniformity in signage and sidewalks on Main Street, Refton, citing issues at the Refton Community Fire Company mud sale.

Weitzel appeared to answer question from the Board pertaining to additional equipment funding requested by the Strasburg Fire Company.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve an additional donation from the General Fund of \$50,000.00 for 2022 and 2023. A resolution amending the 2022 General Fund budget will be on the August 1, 2022 agenda.

Proposed conditions provided by the applicant's solicitor for ZHB2022-15, 931 N. Old Road were reviewed. The Board added: ongoing inspections for compliance; a conservation easement for steep slopes and trees; proper PADOT permitting for an existing driveway.

ARPA Fund allocations were discussed at length. The Strasburg Fire Company, Refton Community Fire Company, Lancaster Farmland Trust, Lancaster County Art Association and Strasburg Community Park Foundation have all made requests. Willig suggested adding the Strasburg-Heisler Library to the list. No allocations were decided at this time, but consideration will continue at future meetings.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve final execution of agreements for 1533 Village Road, Ridgewall LLC.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve a deferral for the 1930 Beaver Valley Pike sewage planning module.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Chairman sign the ECHO housing agreement for 257 North Star Road.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Chairman sign the ECHO housing agreement for 404A Fairview Road.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the winning bid of \$41,100.00 from Adams Township on Municibid for the 2010 CNH Tractor/Boom Mower.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve a reduction of Letter of Credit 500007005 for 2822 White Oak Road in the amount of \$31,493.63. The remaining balance will be \$15,842.00.

The Zoning Officer reports thirty-eight permits issued with receipts in the amount of \$9,548.83.

The Sewage Enforcement Officer reports three perc tests and five inspections performed; one permit issued with receipts in the amount of \$850.00.

There being no further business before the Board, the Supervisors adjourned at 10:30 p.m.

Judith G. Willig
Township Secretary

July 18, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, July 18, 2022, at 1:00 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Michael Weaver and Thomas Willig, who joined remotely.

Guests: None

The meeting was called to order at 1:00 p.m.

Public comment was invited. There was none.

On a motion by Willig/Weaver, the Board voted unanimously to adopt Resolution 2022-11 to restate the Strasburg Township Defined Contribution Plan document as required by the IRS and to authorize the Vice-Chairman to sign the Restated Plan Adoption Agreement.

There being no further business before the Board, the Supervisors adjourned at 1:05 p.m.

Judith G. Willig
Township Secretary

August 1, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, August 1, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler; Court Reporter Brenda Witt .

Guests: David J. Fisher, Jr., David J. Fisher, Sr., Bill Potter, Doug Parkins, Daryl and Dianna Stotzfus.

The meeting was called to order at 7:30 p.m.

Public comment was invited. There was none.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of July 5 and July 18, 2022 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$9,378.53; General Fund checks #25847-25887 in the amount of \$11,404.38; Sewer Fund checks #552-558 in the amount of \$3,449.67; Escrow Fund checks #1137 in the amount of \$300.00.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

At approximately 7:45 pm, a hearing was opened for CU2022-04, David J. Fisher, Jr., 859 May Post Office Road, seeking conditional use approval to allow subdivision of a lot and erect a non-farm dwelling on a less than 50-acre farm.

At approximately 8:20 pm, on a motion by Willig/Dearolf, the Board voted unanimously to close testimony and the hearing and render a decision granting the application. See decision for findings of fact and conditions.

Parkins presented PC2021-04, Phase 2 and 3 of the Meadows of Strasburg for conditional approval.

- Phase 1 containing 25 lots has one remaining without a signed agreement
- Phase 2 and 3 containing 54 lots are being presented at the same time
- All infrastructure will be installed this year
- Curbing and paving of Phase 2 will be completed this year
- Phase 3 curbing and paving will be done in Spring 2023
- Solanco Engineering Associates (SEA) review letter dated July 14, 2022 was reviewed

On a motion by Willig/Dearolf, the Board voted unanimously to approve the plans as submitted on condition all comments of SEA review dated July 14, 2022 are satisfied.

Daryl and Dianna Stoltzfus appeared to present a use proposal for 1350 Village Road for the Boards consideration:

- A wedding venue is proposed
- Plan to preserve the historic character of the landmark stone building
- There will be no expansion of existing impervious surface
- Would like to tie into public water and sewer which runs past the front of the property
- Approximately 150 guests would be accommodated
- A 15x40 addition to the rear of the building would contain an elevator shaft and additional bathrooms on the 2nd and 3rd floors
- There will be no full kitchen/food preparation area
- All reception activity would be conducted inside the building
- Ceremonies and photography would be the only exterior activities
- Understand the majority of the property is in the FEMA floodplain and regulation apply to any earth disturbance and structures
- Have been looking for a venue for quite a while and think this is could be the perfect spot
- Understand there is a lot of planning and engineering to do, but wanted to see if the Township would have objections to their proposal before committing resources

The Board and Potter, Chairman of the Planning Commission, felt the proposal could be a good fit for this unique property. Noise, hours of operation, safe ingress and egress, floodplain and retention of the historic character were the main concerns expressed. Deimler commented any structures would require Zoning Hearing Board approval and connection to public water and sewer would require Board of Supervisor approval.

On a motion by Willig/Weaver, the Board voted unanimously to adopt Resolution 2022-12 to amend the 2022 General Fund budget for supplemental appropriations for the Strasburg Fire Company and fee in lieu of parkland.

On a motion by Willig/Weaver, the Board voted unanimously to approve applying to Lancaster County for ARPA funding toward the Creekview Drive sewer project.

On a motion by Willig/Weaver, the Board voted unanimously to increase wages for two part-time workers.

On a motion by Willig/Dearolf, the Board voted unanimously to approve hiring James Kreider as the new Township Roadmaster effective August 15, 2022.

On a motion by Willig/Dearolf, the Board voted unanimously to approve an ECHO housing agreement for 896 Winter Hill Road, Duane Rockensock.

On a motion by Willig/Dearolf, the Board voted unanimously to approve deferral of plan processing and sewage planning module for John M. Esh, 122 Krantz Mill Road, to Providence Township.

On a motion by Willig/Dearolf, the Board voted unanimously to ratify and affirm Refton Community Fire Company (RCFC) request for Quarryville Fire Company fire police assistance on July 30th for the "ABATE Ride to Thrive" fundraising motorcycle ride.

On a motion by Willig/Dearolf, the Board voted unanimously to approve Quarryville Borough Council's request for RCFC fire police assistance at the Solanco Fair Parade September 14, 2022 with a rain date of September 15, 2022.

The Board reviewed Zoning Hearing Board applications for August 9th. They took no position on 510 Twin Elm Road, opposed 265 Herr Road and will oppose 931 N. Old Road if the proposed conditions are not accepted by the applicant.

The Zoning Officer reports fourteen permits issued with receipts in the amount of \$10,535.70

The Sewage Enforcement Officer reports one perc test and one inspection performed; one permit issued with receipts in the amount of \$450.00.

There being no further business before the Board, the Supervisors adjourned at 10:45 p.m.

Judith G. Willig
Township Secretary

September 6, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, September 6, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Jim Kreider, John Rintz, Rob Troxell

The meeting was called to order at 7:30 p.m.

Public comment was invited. John Rintz with questions about his neighbor, John Stoltzfoos.

On a motion by Dearolf/Willig, the Board voted unanimously to adopt the minutes of August 1, 2022 as submitted.

On a motion by Dearolf/Willig, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$15,315.30; General Fund checks #25893-25940 in the amount of \$105,105.97; Sewer Fund checks #559-562 in the amount of \$1,695.28; Escrow Fund checks #1138-1139 in the amount of \$300.00; Liquid Fuels checks #1836-1838 in the amount of \$146,2445.00; ARPA Fund checks #1010-1011 in the amount of \$17,083.82.

On a motion by Dearolf/Willig, the Board voted unanimously to approve the Treasurer's report as submitted.

Troxell, Upward Broadband (UB), appeared to request support from the Township for an application to the County for ARPA funds.

- The County is requesting buy-in from the municipalities and businesses with the County as a secondary resource
- UB is requesting \$28,000.00 from the Township
- 1,018 additional Township residents would be served by the proposed expansion
- Existing towers will be used for fixed wireless units
- Letters of support are helpful, but monetary commitment is better

The Board will consider the proposal and be in contact.

The 2023 budget was reviewed:

- Projected income is \$1,998,991.00
- Projected expenses are \$1,582,244.00
- Fee in lieu of open space funds will be used to pay down the outstanding principal of the Park loan

- Roadmaster Kreider submitted his proposed road projects and equipment purchases

On a motion by Willig/Dearolf, the Board voted unanimously to amend the agenda to add the 127 Herr Road waiver request and Borough fire police assistance request.

On a motion by Willig/Dearolf, the Board voted unanimously to approve Refton Community Fire Police (RCFC) assist at Hershey Farms "Whoopie Pie Festival" on September 10, 2022.

On a motion by Willig/Dearolf, the Board voted unanimously to approve RCFC Fire Police assist the Borough on Saturday, October 8th for the "Lancaster Farmland Trust Half Marathon & 5K" by RunPA.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the waiver of land development planning request for 127 Herr Road.

On a motion by Willig/Dearolf, the Board voted unanimously to accept Minimum Municipal Obligation (MMO) for the 2023 defined benefit pension plan in the amount of \$2,050.00.

On a motion by Willig/Dearolf, the Board voted unanimously to accept MMO for the 2023 defined contribution pension plan in the amount of \$7,260.00.

On a motion by Willig/Dearolf, the Board voted unanimously to approve ballot selections for PSATS Unemployment Compensation Group Trust, Municipal Pension Trust and Health Insurance Cooperative Trust.

The Board reviewed water and sewer rates for Borough Authority customers. Deimler recommended adding an operation and maintenance fee to the sewer bills as the Township must maintain those lines. There will be further discussion.

The Zoning Officer report: Twenty permits issued with receipts in the amount of \$7,127.91

The Sewage Enforcement Officer report: Two perc tests and two inspections performed; two permits issued with receipts in the amount of \$600.00.

There being no further business before the Board, the Supervisors adjourned at 10:45 p.m.

Judith G. Willig
Township Secretary

October 3, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, October 3, 2022, at 7:00 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Jim Kreider, Wayne Manley, Peter Wertz, Brian Funk, Casey Ebersole, Michael Pid, Ivan Fisher, Robert Mohler, Matt Wieand

The meeting was called to order at 7:00 p.m. and began without Supervisor Weaver present.

A conditional use hearing was opened for CU2022-05, 307 Hartman Bridge Road, Hartman Bridge LLC. At the written request of the applicant, on a motion by Dearolf/Willig, the Board voted unanimously to continue the hearing to November 7, 2022 at 7:00 pm. Present for the hearing were Ivan F. Fisher – 249 Herr Road, Ronks 17572 and Robert Mohler – 462 Greenland Drive, Lancaster 17603.

Public comment was invited. There was none.

On a motion by Dearolf/Willig, the Board voted unanimously to adopt the minutes of September 6, 2022 as submitted.

On a motion by Dearolf/Willig, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$15,616.54; General Fund checks #25941-25989 in the amount of \$155,934.06; Sewer Fund checks #563-566 in the amount of \$1,696.31; Escrow Fund checks #1140-1141 in the amount of \$943.40.

On a motion by Dearolf/Willig, the Board voted unanimously to approve the Treasurer's report as submitted.

On a motion by Dearolf/Willig, the Board voted unanimously to approve use of Township roads and Fire Police assistance for Kat's 5K on May 13, 2023.

On a motion by Dearolf/Willig, the Board voted unanimously to adopt Resolution 2022-13 amending the ARPA budget.

On a motion by Dearolf/Willig, the Board voted unanimously to adopt Resolution 2022-14 to implement Act 57 of 2022 amending the Local Tax Collection Law.

On a motion by Dearolf/Willig, the Board voted unanimously to adopt Resolution 2022-15 per the LIMC Trick-or-Treat Policy.

On a motion by Dearolf/Willig, the Board voted unanimously to approve the Refton Fire Police assist Strasburg Borough on October 15, 2022 for the Community 5K.

Supervisor Weaver arrived at approximately 7:15 pm.

Wertz and Ebersole presented the following information regarding 265 Herr Road and the intention of Hospitality Holding Group LLC (HHG) to use the property as an extended stay motel:

- The property is approximately 1.7 acres containing a 24-room motel and detached dwelling
- An application had been submitted to the Zoning Hearing Board's (ZHB) September 13th meeting, but a continuance to October 11th was requested by them due to the opposition of the BOS
- The motel currently operates as an extended stay
- HHG proposes to upgrade the facility with new paint, roofing and amenities
- There will be no expansion of existing bathrooms
- Proposed kitchenettes will include cabinets, a microwave and mini-fridge, but no sink
- A meeting was held with the Township Sewage Enforcement Officer and, since there will not be an increase in flows, the current on-lot septic system can likely be repaired
- A perc and probe test is scheduled for next week
- There will be a maximum occupancy of 2 people per room
- Criminal background checks will be done on all extended stay guests
- There will be an on-site manager residing in the existing detached dwelling

With this additional information, the Board had no opposition to the proposal. Deimler stated a determination the proposed use is a continuation of an existing non-conforming use and ZHB approval is no longer necessary.

The Board had no position on the other applications before the ZHB.

Wieand, 9 Robby Lane, appeared to ask for updates on the continuing issue with 13 Martin Lane.

Deimler will ask the Township Solicitor if monies remitted by the builder can be used to install piping on the Wieand property prior to recording of the final plan for Martin Lane.

The 2023 budget was reviewed.

- Roadmaster Kreider's budgetary requests for purchase of a power washer, battery operated hand tools and a ZTR mower were approved for this year. Repaving the remainder of White Oak Road, replacing the North Jackson Street culvert and purchasing a laser level were approved for 2023.
- ARPA allocations were reviewed. Kauffman will provide a list of the agencies requesting funds and amounts requested. Deimler will talk to the Township Solicitor about a farmland preservation fund.
- Refton WWTP rates will remain the same.
- Deimler will gather information on establishing water and sewer fees for Township resident's using the Borough Authority capacity

Zoning Officer's Report: Nineteen permits issued with receipts in the amount of \$3,905.45.

Sewage Enforcement Officer's Report: Four perc tests and four inspections performed; three permits issued; two malfunctions evaluated with receipts in the amount of \$1,550.00.

There being no further business before the Board, the Supervisors adjourned at 10:20 p.m.

Judith G. Willig
Township Secretary

November 7, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, November 7, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler joining remotely; Treasurer Connie Kauffman.

Guests: Daryl and Dianna Stoltzfus, Jason Shaner, David J. Fisher, Jr., Amos S. Fisher, Robert Mohler, Katie Wieand

The meeting was called to order at 7:30 p.m.

On a motion by Willig/Weaver, the Board voted unanimously to amend the agenda to include authorizing legal counsel for staff related to a conditional use hearing and authorized retaining counsel.

Public comment was invited. There was none.

On a motion by Dearolf /Weaver, the Board voted unanimously to adopt the minutes of October 3, 2022 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$13,797.61; General Fund checks #25990-26004 in the amount of \$120,743.70; Sewer Fund checks #567-570 in the amount of \$2,3584.00.

On a motion by Weaver/ Dearolf, the Board voted unanimously to approve the Treasurer's report as submitted.

A conditional use hearing was opened for CU2022-05, 307 Hartman Bridge Road, Hartman Bridge LLC. At the written request of the applicant, on a motion by Weaver/Dearolf, the Board voted unanimously to continue the hearing to December 5, 2022 at 7:00 pm.

The Stoltzfus' appeared to present their proposal for 1350 Village Road in advance of the Zoning Hearing Board hearing scheduled for November 21st.

- The planned encroachment into the floodway is minimal at 21 square feet
- Luckily, a 20x46 addition will be erected over an existing concrete pad
- Exterior elevations of planned improvements were provided and the Board was favorable
- Neighbors have been approached and the response was positive with all wanting something to be done to preserve the property

- Sewer connection will be needed and they will approach the Board at another meeting with that request

The Board voiced support of the application and will likely suggest a few conditions about the planting of vegetation.

On a motion by Willig/Dearolf, the Board voted unanimously to conditionally approve PC2022-02, 859 May Post Office Road, David J. Fisher, Jr., as long as all comments of Solanco Engineering review dated October 10th are addressed.

On a motion by Weaver/Dearolf, the Board voted unanimously to conditionally approve PC2022-03, 914 Orchard Road, Amos L. Fisher, as long as comments of Solanco Engineering review dated October 17th are addressed. All waivers requested in the same review were granted.

On a motion by Weaver/Dearolf, the Board voted unanimously to ratify and affirm the Treasurer signing the CleanSky Energy “Energy Service Agreement” to set the PPL Generation Charge for a twenty-six-month term at a rate of \$.1095 per Kwh effective December 7, 2022.

The 2023 budget was discussed. On a motion by Weaver/Dearolf, the Board voted unanimously to approve the draft 2023 budget as amended to include an additional \$100,000.00 to Chart of Account #409.373 and post for public review and comment until the December 5th meeting where it will be considered for adoption.

At approximately 8:30 pm, the Board adjourned for an executive session to discuss potential enforcement action. Dearolf, Weaver, Tom and Judy Willig, Deimler and Kauffman were present.

At approximately 8:35 pm, the regular meeting resumed.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Solicitor initiate enforcement action relating to 13 Martin Lane and to appear at the November 21st Zoning Hearing Board meeting to oppose application ZHB2022-23 of Magnolia Lane Properties for 137 Main Street, Refton.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve connection to Borough Authority water and sewer for 17 Prospect Road. The property is in direct proximity to the recently installed lines for the Meadows at Strasburg development.

Water and sewer rates for developments was discussed. Deimler will bring proposed fees to the December 5th meeting for consideration. An ordinance is required to exact the fee and can be advertised for the January 3, 2023 meeting.

The Zoning Officer reported fourteen permits issued with receipts in the amount of \$5,135.50

The Sewage Enforcement Officer reported one perc test and four inspections performed; two permits issued with receipts in the amount of \$600.00.

There being no further business before the Board, the Supervisors adjourned at 10:45 p.m.

Judith G. Willig
Township Secretary

December 5, 2022

The Strasburg Township Board of Supervisors held their regular meeting on Monday, December 5, 2022, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were C. Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Ivan Fisher, Justin Welk, Pepper Goslin, Matt Wieand

The meeting was called to order at 7:30 p.m.

Public comment was invited. Fisher asked about ARPA fund use by a fire company. Welk asked about Township equipment replacement schedule and roadside mowing. Goslin had comments about Board recommendations to the Zoning Hearing Board. Wieand requested an update on 13 Martin Lane SWM plan.

On a motion by Weaver/Willig, the Board voted unanimously to adopt the minutes of November 7, 2022 as submitted.

On a motion by Weaver/Willig, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$14,089.88; General Fund checks #26045-26076 in the amount of \$236,969.98; Liquid Fuels checks #1839 in the amount of \$9,680.66; Escrow Fund checks #1142-1144 in the amount of \$39,961.75; Sewer Fund checks #571-577 in the amount of \$5,549.58.

On a motion by Weaver/Willig, the Board voted unanimously to approve the Treasurer's report as submitted.

A conditional use hearing was opened for CU2022-05, 307 Hartman Bridge Road, Hartman Bridge LLC. At the written request of the applicant, on a motion by Weaver/Willig, the Board voted unanimously to continue the hearing to January 3, 2023 at 7:00 pm.

On a motion by Weaver/Willig, the Board voted unanimously to adopt Resolution 2022-16 amending the General Fund budget.

On a motion by Weaver/Willig, the Board voted unanimously to adopt Resolution 2022-17 levying taxes for 2023 at .555 mils.

On a motion by Weaver/Willig, the Board voted unanimously to adopt Resolution 2022-18 appropriating funds for 2023.

On a motion by Weaver/Willig, the Board voted unanimously to authorize the Chairman to sign the Engagement Letter from RKL LLP Accounting Firm to audit the accounts for the 2022 calendar year.

On a motion by Weaver/Willig, the Board voted unanimously to acknowledge receipt of the petition of John and Deborah Meck to add Parcel ID# 580-50576-0-0000 and 580-38401-0-0000 into the Township Agricultural Security Area (ASA) and approve utilizing the 180-day option.

On a motion by Weaver/Willig, the Board voted unanimously to acknowledge receipt of the petition of June Stum and Sandra Wenger to add Parcel ID# 580-59757-0-0000 into the Township ASA and approve utilizing the 180-day option.

On a motion by Weaver/Willig, the Board voted unanimously to approve a request to connect to Strasburg Borough Authority sewer and grant 3 EDU's of capacity for 1350 Village Road.

On a motion by Weaver/Willig, the Board voted unanimously to approve an escrow reduction in the amount of \$39,799.25 for, John E. Fisher, 404 Hartman Bridge Road. The remaining balance will be \$4,125.00.

On a motion by Weaver/Willig, the Board voted unanimously to approve the Refton Community Fire Company Fire Police assist Robert Fulton Fire Company on January 1, 2023.

The Board discussed adding an administrative fee to the Strasburg Borough Authority Connection Permit Applications for water and sewer in order to save for future maintenance and repair of the infrastructure. They also discussed increasing the quarterly administrative fee for water and sewer customers.

The Board had no position on ZHB2022-24 for 2034 Beaver Valley Pike.

The Zoning Officer report: Thirteen permits issued with receipts in the amount of \$3,374.78.

The Sewage Enforcement Officer report: No activity in November.

There being no further business before the Board, the Supervisors adjourned at 9:20 p.m. to hold an executive session to discuss wages for 2023.

Judith G. Willig
Township Secretary