

January 3, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Tuesday, January 3, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road.

Board of Supervisors present: Thomas Willig, C. Michael Weaver, and Peggy Dearolf.

Others present: Connie Kauffman, Treasurer and Assistant Secretary, Mark Deimler, Twp. Engineer, Zoning Officer, and Administrator (Attended Virtually), Wilmer Smoker, David Esh and Jim Johnson.

REORGANIZATION MEETING:

1. On a motion by Willig/Dearolf, the board voted unanimously to appoint Connie Kauffman as Assistant Secretary for the purpose of recording minutes for tonight's meeting.
2. On a motion by Weaver/Dearolf, the board voted unanimously to nominate and elect Tom Willig as Chairman.
3. On a motion by Dearolf/Willig, the board voted unanimously to nominate and elect Mike Weaver as Vice Chairman.
4. On a motion by Weaver/Dearolf, the board voted unanimously to approve the appointments and procedures as on the attachment.
5. On a motion by Weaver/Dearolf, the board voted unanimously to approve the wages with the exception of the secretary as on the attachment.
6. On a motion by Weaver/Dearolf, the board voted unanimously to approve the wages of the secretary as on the attachment. Willig abstained.
7. On a motion by Weaver/Dearolf, the board voted unanimously to set the Treasurer's bond at \$2,900,000.
8. On a motion by Weaver/Dearolf, the board voted unanimously to approve depositors and advertisers as on the attachment.
9. On a motion by Weaver/Dearolf, the board voted unanimously to adopt Resolution 2023-01 establishing fees for 2023.
10. On a motion by Weaver/Dearolf, the board voted unanimously to adopt Resolution 2023-02 appointing RKL LLP to audit the 2022 Township accounts.
11. On a motion by Willig/Dearolf, the board voted unanimously to adopt Resolution 2023-03 appointing Gary Winters to the Zoning Hearing Board.
12. On a motion by Weaver/Willig, the board voted unanimously to appoint Janice Bowermaster to the Planning Commission.

REGULAR MEETING:

1. Deimler advised the board that their appeal of the Magnolia Lane Properties, LLC Zoning Hearing Board decision needs to be filed before the February 6th board meeting and requires action tonight. On a motion by Weaver/Dearolf, the board voted unanimously to amend the

agenda to add a discussion on the Magnolia Lane Properties, LLC Zoning Hearing Board decision.

2. On a motion by Willig/Dearolf, the board voted unanimously to direct the township solicitor to appeal the Zoning Hearing Board decision for Magnolia Lane Properties, LLC.
3. Public comment was invited. David Esh and Jim Johnson were representing Strasburg Playground Association and requested American Rescue Plan Act Funds from the township for replacing the sixty-year-old baseball field backstop at the corner of Funk and South Jackson Streets. The quote for the total project is \$14,300. The Association has about 1/3 saved and is in need of approximately \$10,000.
4. A Conditional Use hearing was opened for CU2022-05, 307 Hartman Bridge Road, for a mixed-use development. At the written request of the applicant and on a motion by Weaver/Willig, the board voted unanimously to continue the hearing until February 6, 2023.
5. A Conditional Use hearing was opened for CU2022-06, 404 Hartman Bridge Road, for approval to operate a harness shop as an agricultural support and light industrial business. At the written request of the applicant and on a motion by Weaver/Dearolf, the board voted unanimously to continue the hearing until February 6, 2023.
6. The Treasurer asked the board to consider amending the minutes of December 5, 2022 to include "The board discussed adding a water and sewer administrative fee to the Strasburg Borough Authority Connection Permit Applications to save for future maintenance and repair of the infrastructure and discussed increasing the quarterly administrative fee for water and sewer customers." On a motion by Weaver/ Dearolf, the board voted unanimously to approve the minutes from December 5, 2022 as amended.
7. On a motion by Dearolf/Weaver, the board voted unanimously to approve the bill listings and payments for Payroll, taxes and fees in the amount of \$16,450.25, General Fund checks #26077-26111 in the amount of \$51,759.50, Sewer Fund checks #578-581 in the amount of \$1,810.36 and Escrow Fund checks #1145-1148 in the amount of \$19,308.15.
8. On a motion by Dearolf/Weaver, the board voted unanimously to approve the Treasurer's Report.
9. Deimler informed the board the Amendment is for the Meadows development on Prospect Road which was paved after the PADOT approved deadline. The warranty will be for three years rather than eighteen months to ensure the integrity of the paving. On a motion by Dearolf/Weaver, the board voted unanimously to approve the Chairman sign the First Amendment to Land Development Plan Agreement for Prospect Road Associates/Meadows at Strasburg.
10. Deimler informed the board that he and the Solicitor discussed how to structure new fees for water and sewer to pay for future maintenance and repairs of the infrastructure according to the agreement with Strasburg Borough. Weaver made the motion. During discussion, Willig pointed out we should rename the resolution to differentiate the new fees from the Refton Sewer system. The motion was amended to adopt Resolution 2023-04 establishing rates and charges for the connection to and use of the Strasburg Borough sewer and water system. Dearolf seconded the motion and it passed unanimously. The new fees do not impact Refton Sewer customers.
11. Kauffman explained that a new savings account should be created to keep track of the money brought in by the new administrative fee for water and sewer connection permits. Willig stated we should also rename this savings account to differentiate from Refton Sewer. On a motion by Weaver/ Dearolf, the board voted unanimously to authorize the Treasurer to open a new bank

account at PLGIT named "Strasburg Area Public Utilities" for the maintenance and repair of public utilities for Strasburg Borough water and sewer connections.

12. Deimler gave background information on a PFBC grant application the Township filed to meet a December 31, 2022 deadline which included a resolution. He advised the best location for a boat launch would be the east side which has a natural low spot and minimal intrusion to the stream. On a motion by Dearolf/Weaver, the board voted unanimously to ratify and affirm adoption of Resolution 2022-19 applying to the PA Fish and Boat Commission Grant Program.
13. A general discussion took place regarding putting the Creekview Sewer project out to bid, connection fees, loan ideas and rates. Further discussion will take place once all the financial information is available. On a motion by Dearolf/Weaver, the board voted unanimously to approve the Certification and Acknowledgement and Community Funding Agreement for receiving ARPA funds from the County for Creek View Lane sewer.
14. On a motion by Weaver/Dearolf, the board voted unanimously to ratify and affirm appointment of the Treasurer as the Township's representative to sign the Examination Engagement Letter for the Auditor General's 2020-2021 Liquid Fuels Audit which took place December 28, 2022.
15. Deimler informed the board that the mulch storage pad is complete and his letter dated December 15, 2022 recommends the release of the financial security. On a motion by Weaver/Dearolf, the board voted unanimously to approve release of the financial guarantee for Lime Valley Farms, 1415 Lime Valley Road, in the amount of \$19,061.90.
16. Discussion continued about the Strasburg Playground Association's request for ARPA funds for a new baseball backstop. Since there are no baseball fields in Strasburg Township and to be able to be utilized the backstop this season, Weaver moved to give \$10,000 from the ARPA funds to the Strasburg Playground Association for the purpose of replacing their baseball backstop. Dearolf seconded the motion and it passed unanimously.

DEPARTMENTAL REPORTS:

Zoning Hearing Board:

- A request for a special exception at 2418 Bachman Road to reduce setback for an intensive commercial livestock operation on a property zoned AG was briefly discussed with no opposition by the board.

With no further business to discuss, the board adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Connie Kauffman, Assistant Secretary

2023 continued

Established procedures:

Regular meetings

1st Monday at 7:30 PM and, as needed, on the 3rd Monday at 1:00 PM. If Monday is a holiday, the meeting may be held the following day

Paid Holidays (full-time)

(11)

New Year's Day, Primary Election Day, Memorial Day, July 4, Labor Day, General Election Day, Thanksgiving Day, Friday after Thanksgiving, Monday after Thanksgiving, ½ day before Christmas, Christmas Day, ½ day before New Year's Day

Paid Time Off (full-time)

80 hours for 2 years or less of employment
120 hours for 2-5 years of employment
160 hours for over 5 years of employment

In the first calendar year of employment, PTO will be pro-rated based on the number of pays remaining in that year. All vacation thereafter will be allocated on a calendar year basis.

February 6, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, February 6, 2023, at 7:00 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road.

Board of Supervisors present: Thomas Willig, C. Michael Weaver, and Peggy Dearolf.

Others present: Connie Kauffman, Treasurer and Assistant Secretary, Mark Deimler, Twp. Engineer, Zoning Officer, and Administrator, Rhonda Adams, Court Reporter, Dwight Yoder, Ben Rutt, Jeff Rutt, Rob Lewis, Mark Henise, David Minno, Wilmer Smoker, Justin Welk, Samuel Zook, Enos Zook, Sarah Young, William Regal, Ivan Fisher, Isaac Fisher, Bill Potter, Janice Bowermaster, David Lapp and Crist Fisher.

1. On a motion by Dearolf/Weaver, the board voted unanimously to appoint Connie Kauffman as Assistant Secretary for the purpose of recording minutes for tonight's meeting.
2. A Conditional Use hearing was opened for CU2022-05, 307 Hartman Bridge Road, for approval to develop two tracts of land with a mixed-use development and to alter slopes in excess of fifteen percent. On a motion by Willig/Weaver, the board voted unanimously to ...
 - Rob Lewis, attorney for Hartman Bridge Village, requested an extension of the time limitation in Section 704.6 of the Strasburg Township Zoning Ordinance. On a motion by Weaver/Dearolf, the board voted unanimously to grant the requested relief from Section 704.6.
 - Richard L. Jackson was sworn in as a Vice President of Landscape Architecture from ELA Group, Lititz. On a motion by Dearolf/Weaver, the board voted unanimously to recognize Richard L. Jackson as an expert in his field. Jackson highlighted changes such as extended landscape screening, intersection lighting and road improvements. He recommended a six-foot shoulder for Amish buggies and eleven-foot travel lanes as well as other road intersection and traffic signal timing changes.
 - Mark Henise was sworn in as a Director of Transportation from ELA Group, Lititz. On a motion by Weaver/Dearolf, the board voted unanimously to recognize Mark Henise as an expert in traffic engineering. Henise recommended improvements to the surrounding roads and intersections as well as traffic signal timing changes.
 - Dwight Yoder asked about the Hartman Bridge and Herr Roads level of service chart.
 - Ivan Fisher, 249 Herr Road, asked if six foot was sufficient for a buggy.
 - Weaver asked about the 1,357 vehicle trips per day with the construction of two hundred apartments.
 - David Minno was sworn in as an Architect with Minno & Wasko Architects. On a motion by Weaver/Dearolf, the board voted unanimously to recognize David Minno as an expert in architecture. Minno explained the developer's intention to place solar panels on carport roofs to drive the development lighting and all the buildings satisfy the Zoning Ordinance design requirements.
 - Ivan Fisher asked if the buildings will have sprinklers.
 - Dearolf asked if fire equipment can accommodate the height of the buildings.
 - Weaver asked about apartment building changes, materials, signage and the reduction in commercial space.
 - Dwight Yoder presented Township Exhibit 1 Proposed Conditions which includes the requirement that architectural features replicate what the developers are showing.
 - William B. Regal, Vice President of Land with Keystone Custom Homes was sworn in and agreed that he would be bound to the 2016 Traffic Signal Maintenance Agreement.
 - Ivan Fisher made a statement that a six-foot buggy lane does not give much space on either side and Herr Road may not be solid enough to handle all the traffic. Deimler replied

the eleven-foot travel lane will be the extra width that is needed. There is seventeen feet of cartway for two vehicles to use.

- Willig asked about curbing.
- On a motion by Dearolf/ Weaver, the board voted unanimously to close the record.
- On a motion by Weaver/Dearolf, the board voted unanimously to take the matter under advisement and render a decision on March 6, 2023.

A break was taken at 9:24 p.m.

The meeting reconvened at 9:32 p.m.

3. A Conditional Use hearing was opened for CU2022-06, 404 Hartman Bridge Road, for approval to operate a harness shop as an agricultural support and light industrial business. At the written request of the applicant, on a motion by Weaver/Dearolf, the board voted unanimously to continue the hearing until March 6, 2023.
4. There were no public comments.
5. On a motion by Dearolf/Weaver, the board voted unanimously to approve the minutes of January 3, 2023, as submitted.
6. On a motion by Dearolf/Weaver, the board voted unanimously to approve the bill listings and payments of Payroll, 401(a), taxes and fees in the amount of \$22,199.50, General Fund checks #26112-26172 in the amount of \$80,935.84, ARPA Fund check #1012 in the amount of \$10,000.00, Escrow Fund checks #1149-1153 in the amount of \$70,369.64, Sewer Fund checks #582-584 in the amount of \$2,178.32.
7. On a motion by Weaver/Dearolf, the board voted unanimously to approve the Treasurer's report.
8. Deimler informed the board of a proposal by Leon Lapp for a manufacturing business on the parcel located at the corner of White Oak Road and Beaver Valley Pike. The supervisors were not in support and would rather see something residential at that location.
9. On a motion by Weaver/Dearolf, the board voted unanimously to grant the sewer capacity request of Glenn Wimer for 1535 Village Road within the Urban Growth Boundary.
10. On a motion by Dearolf/Weaver, the board voted unanimously to authorize the Treasurer to sign all documents required to set up a Municipay account to accept online water and sewer payments.
11. On a motion by Weaver/Dearolf, the board voted unanimously to adopt Resolution 2023-05 amending the 2023 General Fund budget to provide supplemental appropriations of the ARPA Fund for the Strasburg Playground Association
12. On a motion by Dearolf/Weaver, the board voted unanimously to authorize ELA Group and the township secretary to put the Creek View Lane sewer project out to bid.
13. On a motion by Weaver/Dearolf, the board voted unanimously to authorize the Roadmaster to sign the G.L. Sayre Peterbilt and Lancaster Truck Bodies customer quotes to purchase a 2024 Model 548 Peterbilt Dump Truck in the amount of \$133,367.00 with a Lancaster Truck Bodies' dump body including a plow and salt spreader in the amount of \$90,785.00. The truck lettering will be with the new township logo.

14. Willig advised the board that the township building is too small to handle the elections. The township has to request the use of Refton Community Fire Company as an additional location. This item will be tabled pending direction from the County.
15. On a motion by Dearolf/Weaver, the board voted unanimously to amend the agenda to add, "Consider a request for Fire Police assistance for the Bart Township Fire Company Mud Sales on March 4 and March 18, 2023" and to approve the request.
16. On a motion by Weaver/Dearolf, the board voted unanimously to ratify and affirm approval of the Refton Community Fire Company 2023 calendar of events.
17. On a motion by Weaver/Dearolf, the board voted unanimously to ratify and affirm approval of a letter of support to Pennvest for 331 May Post Office Road
18. On a motion by Weaver/Dearolf, the board voted unanimously to acknowledge receipt of the petition of Jonas M. and Rebecca K. Ebersol to add Parcel ID# 580-47340-0-0000 into the Township ASA and approve utilizing the 180-day option. This parcel is located at 378 Bunker Hill Road.
19. On a motion by Weaver/Dearolf, the board voted unanimously to authorize the Chairman to sign the Tax Claim Bureau 2022 Certification of Uncollected Real Estate Taxes.
20. On a motion by Weaver/Dearolf, the board voted unanimously to approve the Refton Community Fire Company Fire Police assist the Strasburg Fire Company at their mud sale February 25, 2023.
21. On a motion by Weaver/Dearolf, the board voted unanimously to reduce the escrow for 304 Sawmill Road in the amount of \$26,608.99. The remaining balance will be \$6,535.16.
22. On a motion by Weaver/Dearolf, the board voted unanimously to reduce the escrow for 320 Sawmill Road in the amount of \$5,351.70. The remaining balance will be \$1,284.00.

DEPARTMENTAL REPORTS:

Zoning Hearing Board:

- A request for a variance to exceed the maximum lot size for a residential lot subdivided from a lot zoned AG at 605 Bunker Hill Road was discussed with no opposition by the board.
- A request for a special exception at 1428 Lime Valley Road to operate a short-term rental was briefly discussed with no opposition by the board.
- A request for a variance to exceed the number of new dwellings to allow extended family unit at 606 Bunker Hill Road was discussed. Marvin Stoner, the Township SEO, denied their sewage permit. The owners will be appealing the denial. There was a discussion about how many dwelling units are existing on the property currently.

With no further business to discuss, the board adjourned the meeting at 10:40 p.m.

Respectfully submitted,

Connie Kauffman, Assistant Secretary

March 3, 2023

The Strasburg Township Board of Supervisors held a special meeting on Friday, March 3, 2023, at 2:00 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig.

Guests: County Commissioners Ray D'Agostino and Josh Parsons, Mark Deimler, Jackie Groff, Caryn Husowech

The meeting was called to order at 2:00 p.m.

Opening comments were made by D'Agostino, Willig and Deimler giving background on the Creek View Lane sewer project and the ARPA funding application submitted by the Township. Groff and Husowech, Creek View Lane residents, voiced their appreciation of the efforts by the Township and County in providing funding for the project.

An "ARPA big check" in the amount of \$230,400.00 was presented to the Township.

Public comment for items not on the agenda was invited. There was none.

There being no further business before the Board, the Supervisors adjourned at 2:30 p.m.

Judith G. Willig
Township Secretary

March 6, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, March 6, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler; Court Reporter Rhonda Adams.

Guests: Ron Rineer, Kelly Woodson, Bill Breugel, Jeff Rutt, Sarah Young, Amos S. Fisher, John S. Fisher, Jason Shaner, Bill Potter, Cindy Welk

The meeting was called to order at 7:30 p.m.

Public comment was invited. There was none.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of February 6, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$16,077.46; General Fund checks #26173-26215 in the amount of \$100,791.83; Escrow Fund checks #1154 in the amount of \$177.14; Sewer Fund checks #585-589 in the amount of \$6,356.79.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Treasurer's report as submitted.

The decision for CU2022-05, 307 Hartman Bridge Road, Hartman Bridge LLC was discussed. Weaver expressed concern the testimony presented by the architect at the hearing on February 6th was not specific enough about the exterior materials and colors presented in the exhibits and would leave design elements out of the Township's hands. Breugel stated those color and material choices can be left open to discussion during the land development review process and be subject to final approval by the Board.

On a motion by Weaver/Dearolf, the Board voted unanimously to grant the application as amended to include language colors and materials shall be reviewed and approved by the Board prior to final approval of the land development plan. The amended decision will be redrafted by the Township Solicitor and a signed copy will be provided to all parties.

At approximately 8:00 pm, a hearing was opened for CU2022-06, 404 Hartman Bridge Road, Amos S. and Mary S. Fisher. Jason Shaner of Impact Engineering, Amos Fisher and John Fisher presented testimony.

At approximately 8:45 pm, on a motion by Willig/Weaver, the Board voted unanimously to close the hearing and testimony and render a decision at the April 3, 2023 meeting.

On a motion by Weaver/Dearolf, the Board voted unanimously to grant permission to use Township roads and request Fire Police assistance to the Clinic for Special Children for a 5K on Saturday, September 16, 2023.

On a motion by Dearolf/Weaver, the Board voted unanimously to authorize putting a Sweepster road broom out to bid and sell a 1980's V-plow for \$1,500.00.

On a motion by Dearolf/Weaver, the Board voted unanimously to authorize putting the 2023 White Oak Road paving project out for bid.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the reduction of Bond 2330865 for 1533 Village Road, Ridgewall LLC, in the amount of \$282,878.12. The remaining balance will be \$112,792.89.

On a motion by Weaver/Dearolf, the Board voted unanimously to acknowledge receipt of the petitions of John A. and Mary E. Lapp-401 Fairview Road, Isaac S. and Mary E. Lapp-206A North Star Road and Melvin C. and Hannah S. Fisher-363 Georgetown Road to add their land to the Township ASA and approve utilizing the 180-day option.

On a motion by Willig/Dearolf, the Board voted unanimously to accept the resignation of Marvin Stoner as the Township Sewage Enforcement Officer and appoint Mark Deimler as his replacement. The Board thanked Stoner, in absentia, for his many decades of faithful service to the Township.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2022-06 amending the 2023 fee schedule per sewage fees.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Refton Community Fire Company Fire Police assist at the Buck Motorsports, Penryn Fire Company and Robert Fulton Fire Company.

The Board were neutral on the Zoning Hearing Board application for 171 Sides Mill Road.

Rineer had questions about the status of 505 Breneman Road and 37 Refton Road.

Deimler reported a conversation with Borough Manager Echternach pertaining to the 2016 Volunteer Fire Fighter Tax Credit Law which provides for an earned income tax credit. Echternach wanted to know if the Township was interested in pursuing it. The Board is open to discussing the feasibility.

The Zoning Officer reports seventeen permits issued with receipts in the amount of \$6,191.90

The Sewage Enforcement Officer report was not received prior to this evening's meeting

There being no further business before the Board, the Supervisors adjourned at 9:30 p.m. to hold an executive session to discuss a legal matter.

Judith G. Willig
Township Secretary

April 3, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, April 3, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler; Solicitor Josele Cleary, Esq..

Guests: Amos and John Fisher, Jason Logue, Julia Trout, Tony Todd, Rob Williams, Jim Thomas, Esq., Allison Fisher, Wilmer Smoker

The meeting was called to order at 7:30 p.m.

Public comment was invited. There was none.

The citation of recognition for Marvin Stoner was not presented due to the absence of Mr. Stoner. The Chair and Deimler will go to his home to present it personally.

On a motion by Weaver/Dearolf, the Board voted unanimously to render a decision granting the conditional use for 404 Hartman Bridge Road, Fisher's Harness Shop.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve permission to use Township Roads and Fire Police assistance for a half-marathon foot race benefiting the Lancaster Farmland Trust on Saturday, September 30, 2023.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve Refton Fire Police assistance for a motorcycle ride benefiting suicide awareness on Saturday, June 17, 2023

Williams and Todd appeared to brief the Board on proposed capital purchases by the Refton Community Fire Company (RCFC). RCFC is looking into the purchase of a new or used tanker to replace an aging piece of equipment. They are also looking into a grant to make the fire company building an emergency shelter. The RCFC may need to come to the Township for some economic assistance with both projects to fill any funding gaps.

Attorney Jim Thomas and his client Allison Fisher of Magnolia Lane Properties appeared to have a discussion about a settlement agreement for the Zoning Hearing Board appeals the Township filed. After a lengthy discussion and a recess for an executive session, the Board and Cleary presented their proposed terms for settlement. On a motion by Weaver/Dearolf, the Board voted unanimously to authorize the Solicitor to prepare an agreement incorporating the discussion points which will be signed by the Chairman once executed by Magnolia Lane Properties.

Smoker appeared to get the Board's support for his Zoning Hearing Board application scheduled for next Tuesday. He proposes to build another dwelling to the rear of his 10.6-acre property at 235 Hartman Bridge Road in the Gateway North zone. He operates a butcher shop at the property. The Board reviewed his application and asked many questions. They were comfortable supporting the application if Smoker agrees to

use the original dwelling solely for commercial purposes thereby not increasing residential density in the zone.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt the minutes of March 3 and March 6, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$16,891.71; General Fund checks #26216-26255 in the amount of \$88,362.89; Sewer Fund checks #590-596 in the amount of \$7,700.02.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

Sealed bids for materials and equipment rental were opened:

Stone per ton delivered:

	2A	3A	8A	Rap
New Enterprise	\$17.70	\$20.95	\$29.20	\$25.30
Allan Myers	\$13.50	\$17.50	\$25.50	\$26.75

SuperPave per ton picked up:

	9.5mm
Allan Myers	\$83.50
New Enterprise	\$70.00

Equipment rental:

Long's Asphalt	\$113,480.00
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There were questions about the disparity of the asphalt bids and potential hidden costs of transport and waste. The Secretary was directed to discuss it with the Roadmaster prior to a final decision. On a motion by Willig/Weaver, the Board voted unanimously to award to the lowest bidder after final approval by the Roadmaster.

On a motion by Weaver/Dearolf, the Board voted unanimously authorizing the Board to sign the ARPA Funding Agreement to signify completion of the Strasburg Playground Association grant project.

On a motion by Weaver/Dearolf, the Board voted unanimously to ratify and affirm authorizing the Treasurer to sign the Auditor General's management representation letter and exit conference documents for the 2018-2022 Pension Plan Audit which took place on March 15, 2023.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve Strasburg Borough's request for Refton Community Fire Company Fire Police assistance at the Memorial Day Parade May 29, 2023.

The remaining Zoning Hearing Board applications were reviewed:

204 Hartman Bridge Road – special exception to erect a tent for temporary sale of produce, flowers and baked goods. The Board took no position

1736 Beaver Valley Pike – setback variance for a barn. The Board took no position.

2034 Beaver Valley Pike – special exception to operate a short-term rental. The Board strongly opposes this application as not in keeping with the intent of the ordinance.

The Zoning Officer reports: Sixteen permits issued with receipts in the amount of \$4,623.60

The Sewage Enforcement Officer reports: Two perc tests performed and one permit issued with receipts in the amount of \$1905.00

There being no further business before the Board, the Supervisors adjourned at 10:00 p.m.

Judith G. Willig
Township Secretary

May 1, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, May 1, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Doyle Heisey, Ryan Trees, Douglas Denlinger, Nick Ferretti, Mike Ivers, Pat Morrison, David Bollinger, Bruno Giamba

Prior to the meeting, the Chairman swore in Ronald Laughman, Devon Kennedy and Kylee Kennedy as Refton Community Fire Company Special Fire Police.

The meeting was called to order at 7:30 p.m.

Public comment was invited. Giamba, 1816 White Oak Road, appeared to voice concerns about commercial tractor-trailers parked on Oak View Drive overnight, citing safety concerns for school children boarding the bus and proximity to the stop sign. The Board responded an ordinance would need to be adopted and will ask the Solicitor for her opinion.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt the minutes of April 4, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$15,188.98; General Fund checks #26256-26293 in the amount of \$85,586.67; Sewer Fund checks #597 in the amount of \$150.50.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

Bollinger appeared to plead the Board's support of his application to the Zoning Hearing Board to operate a short-term rental without living on or adjoining the property. The Board listened to his narrative and adjourned with Deimler for an executive session at 7:55 pm to discuss. The Board reconvened at 8:08 pm and advised Bollinger, though sympathetic to his wishes, they are still opposed to the application on the grounds it does not adhere to the letter or spirit of the ordinance and he has the option to rent the property on an annual basis to defray costs.

Strasburg Police Department Chief Ferretti appeared for clarification of the Township needs for police coverage. The SPD receives approximately six to twelve calls a month from Township residents for minor, non-emergency

complaints like parking violations and retail theft. Responding to these calls has not been specifically approved by the Board and Ferretti wants to inform his officers so they are consistent. The Township has budgeted \$5,000.00 a month for the SPD and this additional coverage should be within that limit.

On a motion by Willig/Weaver, the Board voted unanimously to approve the SPD respond to non-emergency calls made by Township residents citing it as an appropriate measure to ensure quality of life issues get a swift response.

SWM2023-02, storm water management plan for 300 Hartman Bridge Road, Sight & Sound's parking lot expansion. Heisey – Sight & Sound and Trees – RGS Associates presented the plan:

- Bus traffic has decreased since Covid and cars have increased
- Have had to park cars in the grass along both sides of the drive to handle the increase
- South lot will be expanded with a net gain of 210 spaces
- The installation will accommodate planned, future building expansion
- Screening vegetation will be planted

Willig asked about planting more trees to replace the ones being removed for the lot. Heisey replied the groundskeeper had purchased 117 large trees last fall. Those were planted and more will be purchased this year.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the plan as presented on condition all comments of Solanco Engineering review letter dated April 10, 2023 are addressed.

Morrison, PA Railroad Museum, appeared to request the Board support their application for a special event license from the PLCB and Strasburg Fire Department Fire Police assistance for the 7th annual "Rails and Ales" fundraiser scheduled for April 6, 2024.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve both requests.

Ivers, Commonwealth Emergency Crisis Response, appeared to brief the Board on his organization and ask for a one-time donation of \$3 - 5,000.00.

- All volunteer, mental health support for police/fire/EMS
- They are based in Gap
- At present supported by donations, fundraising events and local businesses
- Starting out with plans to expand to full coverage in the County within five years
- All volunteers are trained EMT's

- They will be dispatched through LCWC and by direct calls from other agencies

The Township will consider this request along with other organizations in their allocation of ARPA funds. It was suggested Ivers contact the County Commissioner's for a meeting to get buy-in from the County.

On a motion by Willig/Weaver, the Board voted unanimously to adopt Resolution 2023-07 per the 105 Reservoir Road Sewage Planning Module.

The Township applied to the PA Fish and Boat Commission for a grant to install a kayak/canoe launch at the Township Park along the Pequea Creek. It was approved by PFBC for \$41,800.00 with the Township providing an in-kind match

On a motion by Weaver/Dearolf, the Board voted unanimously to authorize signing the contract.

On a motion by Willig/Dearolf, the Board voted unanimously to approve modifying the sewage capacity request and holding tank agreement for 1350 Village Road.

On a motion by Willig/Dearolf, the Board voted unanimously to approve SWM2023-01, 498 Twin Elm Road, Fred Ranck truck wash facility for his farm equipment.

On a motion by Dearolf/Weaver, the Board voted unanimously to authorize the Township Solicitor to review the pre-tax payroll deductions for conformity with requirements and the Secretary to review the Personnel Policy per employee benefits.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2023-08 amending the 2023 fee schedule Appendix A.

Keystone Custom Homes/Hartman Bridge Village LLC has requested a land development plan pre-submission meeting with the Board and Planning Commission to review conditional use design elements. The advertised third Monday meeting date of May 15th at 1:00 pm was proposed. Deimler will confirm with the applicant and the Secretary will invite PC members to attend.

The Zoning Officer reports twenty-three permits issued with receipts in the amount of \$18,601.04

The Sewage Enforcement Officer reports two perc tests performed and two permits issued with receipts in the amount of \$2,840.00

There being no further business before the Board, the Supervisors adjourned at 9:45 p.m. to hold an executive session to discuss personnel issues.

Judith G. Willig
Township Secretary

May 15, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, May 15, 2023, at 1:00 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig. Mark Deimler joined remotely.

Guests: Fritz Schroeder, Katie Gonick

The meeting was called to order at 1:00 p.m.

Public comment was invited. There was none.

Schroeder and Gonick, Lancaster Conservancy (LC), appeared to discuss the feasibility of a partnership with the Township to preserve woodlands.

- LC traditionally utilizes a fee simple purchase of property at appraised value
- 30 acres is the minimum for consideration
- Primary focus is on headwaters and final miles of waterways
- Secondary focus is access to nature
- Conservation easements are not usually done, but LC realizes it may need to explore their use due to the marked increase in cost of land
- Enforcement of easements is a main problem. Once trees are taken down, there isn't much to do about it
- Education and support are key for a successful program

Weaver strongly supported the idea of establishing a permanent fund with annual budget allocations to enable dual easements with State and local agencies: Lancaster Conservancy, Lancaster Farmland Trust and the Agricultural Preserve Board.

Since there aren't any properties in the Township close to the LC 30 acre threshold, Schroeder recommended creating a conservation plan in partnership with the Chesapeake Bay Foundation, Lancaster Farmland Trust, LC, Clean Water Partnership and Pequea Creek Watershed Association. He will provide any contact information he has for those groups.

There being no further business before the Board, the Supervisors adjourned at 3:00 p.m.

Judith G. Willig
Township Secretary

June 5, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, June 5, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: Deryl Stoltzfus, Keith Good, Bill Potter, Dawn and Bob Wiker, Molly Hughes, Allison Fisher, Ron Rineer

The meeting was called to order at 7:30 p.m.

Consider a motion to amend the agenda to include the Hershey Farm request for a Waiver of Land Development per their reconstruction.

Keith Good - CGA, and Stoltzfus - Hershey Farm, presented the restaurant reconstruction plan as supporting material for the waiver request.

- A one-story restaurant is proposed with a gift shop and café
- There is a slight increase in impervious surface
- The existing stormwater management is sufficient to handle the increased flow
- The new design enables better, more efficient use of the property
- The requested waiver will expedite the building process and enable to business to get back in operation
- A Zoning Hearing Board approval of a special exception to operate a temporary tent will not be necessary

Potter, Chairman of the Township Planning Commission (PC), stated the PC reviewed the proposal and had no objections as presented.

There was some discussion on the exterior appearance. Though zoned HC, it is surrounded by the GN which has design guidelines. Good is working on elevations now. Stoltzfus commented the style will be "modern farmhouse". Weaver and Potter both expressed a desire to see elevations and provide feedback.

On a motion by Weaver/Dearolf, the Board voted unanimously to grant the requested waiver of land development.

Public comment was invited. There was none.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of May 1 and May 15, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$14,676.02; General Fund checks #26294-26348 in the amount of \$228,773.63; Sewer Fund checks #598-610 in the amount of \$15,034.50; Escrow Fund checks #1155-1157 in the amount of \$76,699.59.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the Treasurer's report as submitted.

Dawn and Bob Wiker appeared with other family members to ask the Board's opinion on a proposed use for Parcel ID #5801743500000 in the Gateway North (GN) zone adjacent to the Hartman Bridge Village LLC development.

- The parcel is approximately 7 acres
- Would like to subdivide 4 or more lots for their children to build homes
- The road frontage would be commercial use
- A rough sketch plan was presented showing a cul-de-sac and 6-7 lots

A lengthy discussion ensued with the following points made by the Board and Deimler:

- Residential development is not permitted in the GN
- The Township desires to retain all of its limited commercial space
- Another property in GN came to ask permission to build a second dwelling on his lot. He was supported in his request to build a dwelling, but the existing dwelling could only be used for commercial purposes. That way there was no increase in residential density
- Access to any rear lots would be a private lane and not dedicated to the Township
- Public water and sewer will most likely be required by DEP
- 3 or more acres of the parcel will need to be kept available to make a commercial use feasible
- Consulting a land planner was recommended to put together a plan showing sufficient lot size for houses, a commercial building, parking, access drive, etc.

The Board thanked the Wiker's for coming in and affording them an opportunity to share their thoughts and concerns.

Hughes, Red Barn Consulting, presented the stormwater management plan for 137 Main Street, Refton.

- Proposed driveway will be one-way with entrance on Refton Road and exit on Main Street

- There will be 14 parking spaces in front of the building and 4 at the rear of the property
- Infiltration for stormwater management will be under the parking lot and is sufficient for all flows
- There will be a landscape buffer along Refton Road

On a motion by Weaver/Dearolf, the Board voted unanimously to conditionally approve the plan as long as all comments in Solanco Engineering letter of May 29, 2023 are satisfied.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2023-09 designating the use of non-vested employer contributions to the defined contribution retirement plan which have been forfeited as of the date of this Resolution to pay future employer contributions. Previous Roadmaster James McGhee quit before he was vested and the money contributed toward his 401(a) became forfeit.

ARPA fund allocation was discussed. Kauffman reported there is approximately \$396,000.00 in the fund. She provided a list of possible recipients and their requests. The Board wishes to use the funds to assist programs not usually considered for donations like the LCAA, Community Park, food banks, etc. as well as supplementing annual donations to the fire companies. No final decisions were made.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve reduction of Kore Fisher's financial guarantee by \$74,399.59. The retained balance will be \$13,178.37.

SWM2023-03, 179 Sides Mill Road was tabled at the request of the applicant.

The bid tabulation and recommendation letter provided by ELA Group for the Creek View Lane sewer project was reviewed. On a motion by Dearolf/Weaver, the Board voted unanimously to award the project to DH Funk & Sons LLC as the lowest bid with a complete bid package submission in the amount of \$382,060.00. Construction could start as early as July. The secretary will send a notice to the affected property owners. Final cost to the properties will be assessed once all of the work is completed.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the reduction of Surety Bond No. 233001, Meadows at Strasburg Phase 1, in the amount of \$208,441.30. The remaining balance will be \$264,912.32.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the reduction of Surety Bond No. 246192, Meadows at Strasburg Phase 2 & 3, in the amount of \$520,604.47. The remaining balance will be \$1,007,861.30.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the use of the Township Building for a one-room schoolhouse tour on June 14th at 2:00 pm and parking lot June 7th from 5:30 until 8:00 pm for LS Girl's Youth Softball team.

On a motion by Dearolf/Weaver, the Board voted unanimously to ratify and affirm authorizing the secretary to advertise an open position.

Updating the Historic Resource list in the Comprehensive Plan was discussed. The Secretary was directed to contact Historic Preservation Trust and request a proposal.

The Township received a grant from the PFBC for the construction of a boat ramp on the Pequea Creek at the Township Park. Rineer stated he was glad the Township applied for and received the funding and asked about stocking the Creek with trout. Water quality would need to be assessed. Construction is tentatively scheduled to begin in Spring 2024. A permit from DEP is required and final engineering has to be completed. The offer from PCWA to assist in landscaping was gratefully accepted.

The Zoning Officer reports thirty-eight permits issued with receipts in the amount of \$7,786.26

The Sewage Enforcement Officer reports one perc test performed and one permit issued with receipts in the amount of \$720.00.

The Board took no position on any of the Zoning Hearing Board applications.

There being no further business before the Board, the Supervisors adjourned at 10:00 p.m.

Judith G. Willig
Township Secretary

June 19, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, June 19, 2023, at 1:00 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig. Administrator Mark Deimler joined remotely.

Guests: Allen Blank, Deryl Stoltzfus, Leon Lapp, Benuel King

The meeting was called to order at 1:00 p.m.

Public comment was invited. There was none.

A Conditional Use hearing was opened for Miller Fiberglass LLC, 909 Strasburg Pike to allow a fiberglass manufacturing business in the Industrial Zone. See decision for findings of fact and conditions.

At approximately 1:25 pm, the regular meeting resumed.

Stoltzfus appeared to present elevations for the proposed new construction at Hershey Farm, 240 Hartman Bridge Road. He had appeared at the Planning Commission June 12th meeting to present the same information. The Planning Commission had responded favorably. The Board thanked Stoltzfus for sharing the design and were pleased with the outcome as not far from the Gateway North design guidelines.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2023-10 per the 1350 Village Road sewage planning module.

Deimler updated the Board on a meeting he attended at Sight & Sound (S&S) pertaining to future business expansion for them. The success of a film produced by S&S, "I Hear the Bells", has them looking at establishing a production company with the accompanying building requirements: sound stages, backlot, etc. The feasibility of creating an "Arts and Entertainment" Zone was proposed as the use does not fit in any existing zone. All costs associated with the drafting and adopting of the necessary ordinance will be borne by S&S.

Deimler updated the Board on the Secretary/Treasurer position which has been advertised in the LNP and online platforms. There has been no response. Other avenues were discussed.

Deimler updated the Board on Creekview Lane sewer expansion. The Borough Authority is charging the retail rate for sewer capacity and it is the opinion of Borough Manager Steve Echternach that operation and maintenance of the

installed lines should be the responsibility of the Borough Authority. It would require a change to the existing bulk user agreement.

There being no further business before the Board, the Supervisors adjourned at 2:45 p.m.

Judith G. Willig
Township Secretary

July 3, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, July 3, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler joined remotely; Treasurer Connie Kauffman.

Guests: David Bollinger, Sheila O'Rourke, Jason Shaner, John E. and Amos S. Fisher, John D. Fisher, Isaac E. Fisher, Lindsay Casadei, Esq.

The meeting was called to order at 7:30 p.m.

Public comment was invited. There was none.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of June 5, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$17,007.35; General Fund checks #26349-26377 in the amount of \$51,298.86; Sewer Fund checks #611-615 in the amount of \$3,952.04; Escrow Fund checks #1158-1159 in the amount of \$678.45.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve land Development Plan PC2023-04, 404 Hartman Bridge Road, Fisher's Harness Shop and the requested deferral of sidewalk installation on condition all of the comments contained in Solanco Engineering's June 12, 2023 review are satisfied. The Board was satisfied with the color choices submitted and requested the substitution of native species of trees in the proposed landscaping design.

John D. Fisher and his counsel, Lindsay Casadei, appeared to ask the Board's opinion on a proposed use/rezoning of a property located in the Gateway North (GN) zone.

- The subject property is identified as Parcel ID 5804897500000
- The subject property is approximately 14.8 acres
- A subdivision of 2 lots is proposed: One 3.75 acre and one 8.826 acre
- John is interested in the 3.75-acre lot to move his businesses
- He manufactures doors as Beechwood Woodworks
- He designs and builds agricultural buildings as Precise Builders

- Currently operating in Bird-in-Hand
- Would the Board support rezoning the 3.75-acres as Industrial (Ind)?
- Properties across the street on North Star are zoned Industrial

Deimler commented light industrial is permitted in the GN, but the contracting business is only permitted in the Ind zone. He is concerned about fracturing the GN zone and recommended the Board instead support a variance for John's use. The Board expressed interest in the proposed use and requested John prepare a sketch plan with elevations and come back to the Township.

Bollinger appeared with his counsel, Sheila O'Rourke, to present additional information on his application to the Zoning Hearing Board for a short-term rental as 2034 Beaver Valley Pike. He will enter into an agreement of sale for 25% of his property to the Glick's whose farm surrounds the property. That will make them equitable owners and enable the operation of the short-term rental. The Board adjourned for an executive session to discuss the new information.

The Board reconvened at 8:45. The Board still cannot support the application. It does not comply with the intent of the ordinance. The proposal is a workaround and sets a dangerous precedent.

Marshall Miller, Ragnar Relay PA, joined remotely to request approval to use Township roads for a foot race scheduled for October 13-14, 2023.

- The same request has been submitted to Paradise and East Lampeter Townships
- Approximately 120-130 runners will be in the Township from approximately 7:00 pm 10/13 to 12:30 am 10/14
- There will be no road closures
- PADOT approval will be obtained
- All runners have reflective vests, headlamps and taillamps for visibility

The Board expressed concerns with the portion of the route on Route 896. It is a very heavily traveled road and recommended Miller use Bachmantown Road to Ronks Road instead. Miller will take a look and see about the feasibility.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the use of Township roads for the race with that recommendation.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2023-11 to appropriate funds in the 2023 General Fund Budget for the Creekview Lane Sewer Extension Project.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2023-12 per document destruction.

On a motion by Willig/Dearolf, the Board voted unanimously to enter into a contract with the Historic Preservation Trust to update the list of historic resources in the Comprehensive Plan.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Refton Community Fire Company Fire Police assist at the Solanco Fair Parade on September 21, 2023.

The ARPA allocation discussion was continued. Kauffman provided an updated list of requests for the Board's consideration. The Board wants to get more information from the Refton Fire Company before making any final determinations.

The Board took no position on any of the Zoning Hearing Board applications.

Two bids were received for replacing the barn doors at the Park. Due to the amount of the quotes, a third quote must be obtained. The Secretary had contacted Blue Ridge Builders and Lancaster Pole Buildings with no response. It was suggested to contact Precise Builders. On a motion by Dearolf/Weaver, the Board voted unanimously to authorize the Secretary to award the work to the lowest bidder once the third quote is received.

The Zoning Officer reports fifteen permits issued with receipts in the amount of \$4,935.40.

The Sewage Enforcement Officer reports four perc tests performed and two permits issued with receipts in the amount of \$3,985.00.

At 10:10, the Board adjourned for an executive session to discuss legal issues.

At 10:25, the Board reconvened and directed the Secretary to notify the Township Solicitor of their wish for her to attend the Zoning Hearing Board meeting on July 11th in opposition to the Bollinger application.

There being no further business before the Board, the Supervisors adjourned at 10:30 p.m.

Judith G. Willig
Township Secretary

July 17, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, July 17, 2023, at 1:00 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig.

The meeting was called to order at 1:00 p.m.

Public comment was invited. There was none.

Proposed Ordinance #116 was reviewed. The amendment for Section 411.7 is to rectify an error in the setback calculations for a cluster development. The amendment for Section 459.3 is to address a loophole in the short-term rental regulations pertaining to ownership. The Board decided to table the amendment to Section 302.6 for further discussion.

On a motion by Willig/Dearolf, the Board voted unanimously to authorize the Township Solicitor to advertise a hearing for the ordinance on September 5, 2023. The Secretary was directed to forward copies of the proposed ordinance to the Lancaster County Planning Department and the Township Planning Commission for their review and comment.

The Chair gave an update on a few topics:

- There were two applicants to interview for the part-time Treasurer's position. One did not show up and the other had a worrisome work history. There is one interested party employed by another Township who would fill the position seamlessly. That avenue will be explored.
- Refton Fire Company is putting the purchase of a new tanker up for vote at their next meeting. The new tanker will be approximately \$1,000,000.00. Refurbishing the current tanker would cost approximately \$500,000.00. They would plan to sell two existing vehicles, use whatever funds the Township is willing to contribute and take out a loan for the balance.

The Secretary reported a phone call from the Lancaster County Art Association requesting an update on the ARPA funds. The Association is in dire condition and asked that any sort of contribution be expedited. On a motion by Willig/Dearolf, the Board voted unanimously to award \$25,000.00.

There being no further business before the Board, the Supervisors adjourned at 1:30 p.m.

Judith G. Willig
Township Secretary

August 7, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, August 7, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Fred Ranck, James Stermer, Wilmer Smoker, Mervin Ebersol

The meeting was called to order at 7:30 p.m.

Public comment was invited. Ranck appeared to get clarification on the difficulties he is having with his project on Twin Elm Road. Deimler stated Ranck's consultant did not communicate to Ranck the steps he needed to take to be able to begin work and pull a permit. After a long discussion, a compromise was reached for documents and financial guarantee. Stermer had questions about the township instituting Zoom meetings.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of July 3 and July 17, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$21,676.39; General Fund checks #26378-26429 in the amount of \$367,210.60; Sewer Fund checks #616-621 in the amount of \$6,574.95; ARPA Fund checks #1013 in the amount of \$25,000.00; Liquid Fuels checks #1840 in the amount of \$155,235.00.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2023-13 to provide for supplemental appropriations of the ARPA funds for the Lancaster County Art Association.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2023-14 authorizing electronic access to PADOT Engineering and Construction Management System (ECMS) and executing the associated electronic access agreement.

On a motion by Willig/Dearolf, the Board voted unanimously to donate \$500.00 to the James Kiscaden Memorial Golf Tournament.

On a motion by Weaver/Dearolf, the Board voted unanimously to authorize the Chairman of the Board of Supervisors to execute the Addendum to

Intermunicipal Agreement between the Borough of Strasburg and the Township of Strasburg relating to police services and the inclusion of the Township as an additional insured on the Borough's insurance coverage when such Addendum is in a form acceptable to the Chairman and the Township Solicitor.

On a motion by Dearolf/Weaver, the Board voted unanimously to amend the agenda to include the following items:

- a. A request for approval to place a pole barn within the SWM easement area at 13 Glenwood Drive
- b. A request for "Hidden Driveway" signage on Beaver Valley Pike
- c. Release of remaining balance of SWM escrow for 404 Hartman Bridge Road
- d. A holding tank agreement for 914 Orchard Road

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the easement encroachment at 13 Glenwood since it will not impact the function of the storm water basin

On a motion by Willig/Dearolf, the Board voted unanimously to approve releasing the remaining escrow for John E. Fisher in the amount of \$4,125.00.

On a motion by Willig/Dearolf, the Board voted unanimously to authorize the Chairman to sign the holding tank agreement for 914 Orchard Road.

The Board did not support application for the "Hidden Driveway" signage on Beaver Valley Pike. The application would not be approved by PADOT and the resident making the request would spend the money for the study and application for naught.

The Board was neutral on all of the Zoning Hearing Board applications.

Deimler reported the Creekview sewer project is progressing. There have been a few hiccups, but all were resolved satisfactorily.

Willig reported on a conversation with PADOT about Weaver Road. Two property owners have offered acreage to install stormwater management facilities to help with the water runoff from May Post Office Road which is greatly contributing to the ongoing erosion problem. PADOT is not interested in pursuing the option. Willig will try the Chesapeake Bay Foundation and Stroud Water Conservancy.

Former Supervisor Daniel C. Herr passed away suddenly on July 30th. Weaver wished the following to be included in the minutes in memorial:

"First, I would like to offer condolences to the Herr family.

Second, I would like to acknowledge and commend Dan as the father of our zoning ordinances and their contribution to land preservation and maintaining the agricultural heritage of Strasburg Township.

Dan's foresight as to the critical importance of farming to Lancaster's culture, economy and quality of life for all who live in the Township was truly visionary.

On a personal note, Dan brought me into Strasburg Township government as a Zoning Hearing Board member and later guided me to the office of Supervisor.

I am indebted and thankful to this epitome of the noble servant of the people."

The Zoning Officer reports twenty-five permits issued with receipts in the amount of \$47,088.00.

The Sewage Enforcement Officer reports one perc test performed and two permits issued with receipts in the amount of \$1,810.00.

There being no further business before the Board, the Supervisors adjourned at 9:30 p.m. to hold an executive session to discuss personnel matters. Present were: Peggy Dearolf, C. Michael Weaver, Thomas Willig, Mark Deimler and Judith Willig

Judith G. Willig
Township Secretary

September 5, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, September 5, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Charles Barto – LNP, Robin Horner, Brian Werntz, James Stermer, Rodney Young, Aaron Esh, Tim Trostle – Strausser Engineering, Matt Buckwalter, Bill Potter, Wilmer Smoker, Amos L. Fisher, John and Mervin Beiler.

The meeting was called to order at 7:35 p.m.

Public comment was invited. Horner, Werntz, Stermer and Young, all Creekview Lane residents, asked for an update on the sewer installation progress and cost. Deimler provided an update and stated final costs cannot be calculated at this time. He provided information on Borough Authority fees for connection and use as well as the cost of grinder pumps.

At approximately 7:50 pm, a hearing was opened for CU2023-02, 122 Krantz Mill Road, Aaron Esh, to operate a farm-related business repairing equipment. At approximately 8:30 pm, on a motion by Willig/Weaver, the Board voted unanimously to close the hearing and testimony and render a decision granting the conditional use. See decision for findings of fact and conditions.

On a motion by Willig/Dearolf, the Board voted unanimously to conditionally approve SWM2023-04, 245 Hartman Bridge Road, Wilmer Smoker, subject to satisfaction of all comments contained in Solanco Engineering Associates review dated August 18, 2023.

On a motion by Dearolf/Weaver, the Board voted unanimously to release escrow for 914 Orchard Road, Amos L Fisher, in the amount of \$95,806.50.

On a motion by Willig/Dearolf, the Board voted unanimously to reduce the escrow for 13 Martin Lane, Robert Kettering, in the amount of \$11,498.52. The remaining balance will be \$12,501.48.

On a motion by Weaver/Dearolf, the Board voted unanimously to reduce Letter of Credit STB398 for 1107 Lime Valley Road, Joe Rohrer, in the amount of \$181,929.80. The remaining balance will be \$10,225.00.

On a motion by Weaver/Dearolf, the Board voted unanimously to reduce Letter of Credit 00653752 for 2418 Bachman Road, Philip Good, in the amount of \$54,584.64. The remaining balance will be \$34,324.53.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve a progress payment of \$128,669.59 to DH Funk for satisfactory completion of a portion of the work on the Creekview Lane sewer project.

On a motion by Willig/Weaver, the Board voted unanimously to ratify and affirm hiring Vicki Eldridge as the part-time treasurer effective August 15, 2023 and appoint as Treasurer and Chief Administrative Officer for the pension plan effective September 6, 2023.

On a motion by Willig/Weaver, the Board voted unanimously to change the employment status of retired Treasurer Connie Kauffman to “as needed” effective through the end of November 2023.

On a motion by Weaver/Dearolf, the Board voted unanimously to accept the Minimum Municipal Obligation (MMO) for the 2024 defined benefit plan.

On a motion by Weaver/Dearolf, the Board voted unanimously to accept the MMO for the 2024 defined contribution plan.

On a motion by Willig/Dearolf, the Board voted unanimously to approve Strasburg Borough’s request for Refton Community Fire Police assistance with the CommUnity 5K on October 7, 2023 and Halloween Parade on October 26, 2023.

The Board took no position on the Zoning Hearing Board applications.

At approximately 9:05 pm, a hearing was opened for proposed Ordinance #118 to revise regulations governing residential development and to make technical corrections. Potter stated the Planning Commission’s support for the ordinance revising short-term rentals. At approximately 9:10 pm, on a motion by Willig/Weaver, the Board voted unanimously to close the hearing and adopt the ordinance as submitted.

The Beiler’s appeared to ask the Board’s opinion on relocating/repositioning approximately .3 miles of the east end of White Oak Road at May Post Office further south to make it so it doesn’t cut through their business, Strasburg Pallet Company. The Board had no interest in the proposal and stated any costs associated with the proposal, should they choose to move forward, would be borne by the Beiler’s and could exceed \$400,000.00. The Beiler’s asked the Board’s opinion on their use of 3164 White Oak Road to expand the assembly business. The Board was not opposed to their proposed use of the property which would likely need Zoning Hearing Board approval.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of August 7, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$14,548.43; General Fund checks #26430-26467 in the amount of \$208,971.35; Sewer Fund checks #622-623 in the amount of \$292.59; Escrow Fund checks #1160-1164 and EFT in the amount of \$155,910.32.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

The Zoning Officer reports sixteen permits issued with receipts in the amount of \$6,438.20

The Sewage Enforcement Officer reports two permits issued with receipts in the amount of \$1,225.00.

There being no further business before the Board, the Supervisors adjourned at 9:35 p.m.

Judith G. Willig
Township Secretary

October 2, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, October 2, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Charles Barto – LNP, Doug and Jackie Groff, Robin Horner, Rodney and Joyce Young, Jim Stermer, Kore Fisher

The meeting was called to order at 7:30 p.m.

On a motion by Weaver/Dearolf, the Board voted unanimously to amend the agenda to include authorizing putting the Township Park mowing out to bid.

Public comment was invited. Horner, Stermer, the Young's and the Groff's appeared to request an update on the Creek View Lane sewer project cost per household. Deimler responded there will be no update until final billing from the contractor has been received. The Secretary was directed to post funding information on the Township website.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of September 5, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$16,470.34; General Fund checks #26468-26506 in the amount of \$139,401.31; Sewer Fund checks checks #624-626 in the amount of \$448.82;

On a motion by Weaver/ Dearolf, the Board voted unanimously to approve the Treasurer's report as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2023-15 sewage planning module for 758 Bunker Hill Road, Ivan Beiler.

On a motion by Dearolf/Weaver, the Board voted unanimously to grant a request for a waiver of land development for 758 Bunker Hill Road.

On a motion by Dearolf/Weaver, the Board voted unanimously to conditionally approve SWM2023-05, 758 Bunker Hill Road, until satisfaction of all comments on Solanco Engineering Assoc. review letter dated September 26, 2023.

Agenda items #9 and #11 were tabled until the November 6th meeting as review letters from the Lancaster County Planning Department have not been received.

On a motion by Weaver/Dearolf, the Board voted unanimously to authorize the Chairman to sign a holding tank agreement for 404 Hartman Bridge Road.

On a motion by Weaver/Dearolf, the Board voted unanimously to release Letter of Credit 710820 for 130 Sides Mill Road in the amount of \$8,669.90.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve renewal of medical, dental and vision plans with Highmark Blue Shield.

The proposed 2024 budget was reviewed and discussed. Paving Creek View Lane is to be added to the road maintenance line item. Widening Stively, paving Miller, Eisenberger and Pond Roads were deferred to another year. ARPA funds were discussed. A draft budget will be ready for review and adoption at the November 6th meeting.

Willig updated the Board on a meeting he had with stakeholders about moving the Township polling place to Refton Fire Company effective the November General Election. With an anticipated large turnout in next years elections, the fire company is better equipped to handle to the volume.

Weaver requested Deimler contact the Solicitor for a draft document forming a collaboration between the Township, the Agricultural Preserve Board and Lancaster Farmland Trust to preserve agricultural land in the Township. He also commented on the Preservation Trust Summit he attended.

The Board had no position on the Zoning Hearing Board application.

At approximately 9:35 pm, the Board adjourned to hold an executive session per legal and personnel issues. Present were Dearolf, Weaver, Willig, Deimler and the Secretary.

At approximately 10:10 pm the meeting reconvened. On a motion by Dearolf/Weaver, the Board voted unanimously to authorize the Solicitor to file an intervention in the appeal to the Zoning Hearing Board by the owners of 2034 Beaver Valley Pike.

On a motion by Dearolf/Weaver, the Board voted unanimously to authorize bidding out mowing of the disc golf course at the Township Park.

The Zoning Officer report: twelve permits issued with receipts in the amount of \$2,779.00

The Sewage Enforcement Officer report: one permit issued with receipts in the amount of \$575.00

There being no further business before the Board, the Supervisors adjourned at 10:25 p.m.

Judith G. Willig
Township Secretary

November 6, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, November 6, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Greg Miller, David K. Lapp, John D. Fisher, Wayne Manley, Kore Fisher, Robin Horner, Ramon Estevez, Rodney and Joyce Young, Brian and Stacy Wertz, Jim Stermer, Charles Barto - LNP

The meeting was called to order at 7:30 p.m.

Public comment was invited. Horner asked for information on the polling place change.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the minutes of October 2, 2023 as submitted.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve bill listings for payment: Payroll and taxes in the amount of \$14,033.06; General Fund checks #26507-26553 in the amount of \$262,642.20; Sewer Fund checks checks #627-628 in the amount of \$298.08; Escrow Fund checks #1165-1166 in the amount of \$13,663.53.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the Treasurer's report as submitted.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2023-16 per the sewage planning module for 606 Bunker Hill Road, Greg Miller.

On a motion by Weaver/Dearolf, the Board voted unanimously to authorize the Chairman to sign the holding tank agreement for 606 Bunker Hill Road.

On a motion by Weaver/Dearolf, the Board voted unanimously to grant a waiver of land development plan for 15 Girvin Road in Paradise Township.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve PC2023-06, Lot Add-on Plan for 441 Weaver Road on condition all comments of Solanco Engineering review letter of September 25, 2023 are satisfied.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve PC2023-07, Lot Add-on Plan for 373 Walnut Run Road on condition all comments of Solanco Engineering review letter of September 22, 2023 are satisfied.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve PC2023-08, Subdivision Plan for 257 North Star Road on condition all comments of Solanco Engineering review letter of October 10, 2023 are satisfied.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2023-18 per the 257 North Star Road Planning Module.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve use of Township roads and Fire Police assistance for Kat's 5K footrace on May 11, 2024.

Steve Risk, Mick Kauffman and Mike Burke appeared on behalf of the Strasburg Railroad and the Rocky Springs Carousel Association to assess Township support for the idea of installing the carousel at the Railroad. Zoning Hearing Board approval of a variance will be needed since it doesn't fit the existing ordinances as a permitted use. The Board voiced their unanimous support for the project.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve an escrow reduction for 705 May Post Office Road, Kore Fisher, in the amount of \$9,328.37. The remaining balance will be \$3,850.00.

Creek View Lane sewer project final numbers and financing options were discussed:

- The net cost is \$193,706 for 18 lots on Creek View
- Per lot net cost is \$10,761
- Two lots on Edisonville Road will be assessed separately
- The Borough Authority tapping fee is \$5,661
- The Borough Authority quarterly use fee will be \$147.15
- The quarterly fee will be adjusted annually
- A 20-year amortization at 1% is a quarterly fee of \$148.47 to the Township
- A permitting process and form will be established

On a motion by Willig/Dearolf, the Board voted unanimously to approve a 20-year loan at 1%, allow connection to the sewer no earlier than December 5, 2023 and mandatory connection no later than June 30, 2024.

The Creek View residents requested a "No Outlet" sign for the cul-de-sac. The Roadmaster will be directed to install one. The electronic speed monitor will be placed on the street to assess speeding.

At approximately 9:00 pm, sealed bids for mowing the disc golf course were opened:

- Mark Harnish bid \$650/week for bulk mowing, \$225/biweekly for detail trimming and \$335/month for partial mowing in dry weather
- DWD Landscaping bid \$595/week for bulk mowing, \$275/biweekly for detail trimming and \$325/month for partial mowing in dry weather.

On a motion by Dearolf/Weaver, the Board voted unanimously to award the 3-year mowing contract to DWD Landscaping.

John Fisher had questions about the historic status of a house at 431 Weaver Road which sold at auction recently.

Kore Fisher had questions about as-built plans requirements.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve an escrow reduction for 304 Sawmill Road, John L. Stoltzfus, in the amount of \$4,335.16. The remaining balance will be \$2,594.11.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2023-17 per authorizing PADOT Traffic Signal Maintenance Agreement submissions.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve repairs to 1323 Beaver Valley Pike from storm damage which does not constitute an enlargement or addition.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt the draft 2024 budget as amended.

The Board continued discussing the feasibility of forming a partnership to preserve farmland and open space and budgeting funds toward that partnership. The Township Solicitor advised the Board not to take an active stance in selecting properties, but leave it to administration by whichever agency they choose as a partner. Lancaster Farmland Trust is being considered.

The Zoning Officer reports fourteen permits issued with receipts in the amount of \$4,772.77.

The Sewage Enforcement Officer reports two perc tests performed and one permit issued with receipts in the amount of \$2,030.00.

There being no further business before the Board, the Supervisors adjourned at 10 pm. for an executive session to discuss personnel matters.

Judith G. Willig
Township Secretary

December 4, 2023

The Strasburg Township Board of Supervisors held their regular meeting on Monday, December 4, 2023, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, C. Michael Weaver and Thomas Willig; Administrator Mark Deimler.

Guests: Brian and Tracy Werntz, Jim Stermer, Joyce Gerhart, John D. Fisher, Lindsay Cassadei, Esq., Brian and Erin Carson, Tony Todd, Terry Smith – Township Planning Commission, Charles Barto - LNP

The meeting was called to order at 7:30 p.m.

Public comment was invited. Cassadie and Fisher appeared to discuss a proposal to rezone a lot on North Star Road from Gateway North to Industrial. Smith had a question about traffic. Weaver wanted assurance the building would be constructed as presented. The Board unanimously supported the proposal. Todd and the Carson's appeared to ask the Board's economic support in purchasing a used traffic vehicle for the Refton Community Fire Company Fire Police. The Board will have it included in the January agenda for action.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the consent agenda items.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve PC2023-09, Land Development Plan for 300 Hartman Bridge Road, Sight & Sound Building 6B on condition the financial security is provided.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve an escrow reduction for 13 Martin Lane in the amount of \$5,184.12 with a remaining balance of \$7,317.36 and 249 Herr Road, Ivan Fisher, in the amount of \$19,625.30 with a remaining balance of \$2,100.00.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2023-18 per the Planning Module for 257 North Star Road, Isaac Fisher.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve SWM2023-06, 48 Prospect Road, Christian F. King on condition financial security and a stormwater management agreement are submitted.

The Creek View Lane sewer project was discussed. The Werntz's had a few questions but expressed their appreciation of the Township's cooperation. On a motion by Weaver/Dearolf, the Board voted unanimously to authorize the

Chairman sign agreements with property owners included in the Creek View Lane sewer project who wish to finance the associated costs and fees.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2023-19 maintaining the millage rate at .555 mills.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution 2023-20 appropriating funds for 2024.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve an addendum to the Strasburg Borough Police agreement.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2023-21 executing the addendum to the agreement with the Strasburg Borough Police Department.

On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution 2023-22 amending the Strasburg Township Personnel Policy pertaining to holidays.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt the 2024 budget as amended adding funds to the Strasburg-Heisler Library donation.

Deimler requested the Board's opinion on restroom facilities for the proposed boat launch area at the Township Park.

At approximately 9:00 pm, the Board adjourned to hold an executive session to interview a prospective employee. The Board, Deimler, the Secretary and Brandi Tomasetti attended.

At approximately 10:00, the regular meeting reconvened and reported no decision had been reached.

Weaver requested the following excerpts from an LNP article on Lyme disease be entered into the minutes: "The western and eastern parts of the state saw the most forest land lost, and accounted for more than half of the state's Lyme disease cases in 2022." "Because if you do one thing, you might increase the chance of something else, but thinking in terms of forest blocks, if your municipality has a huge section of forest, don't develop that." "Rural communities should consider the effects of forest fragmentation before pursuing suburban-type developments." (Emphasis Weaver's)

The Township supports forest preservation along with farmland and historic resource preservation for the health and welfare of the residents.

The Zoning Officer reports eleven permits issued with receipts in the amount of \$2,634.33.

The Sewage Enforcement Officer reports two perc tests performed and one permit issued with receipts in the amount of \$2,030.00.

There being no further business before the Board, the Supervisors adjourned at 10:35 p.m.

Judith G. Willig
Township Secretary